



PIS 6

Software package presentation

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<https://www.pis6.com>

Quick instructions for using the program. General (on-line) instructions can be found at
<https://help.pis6.com/en/>

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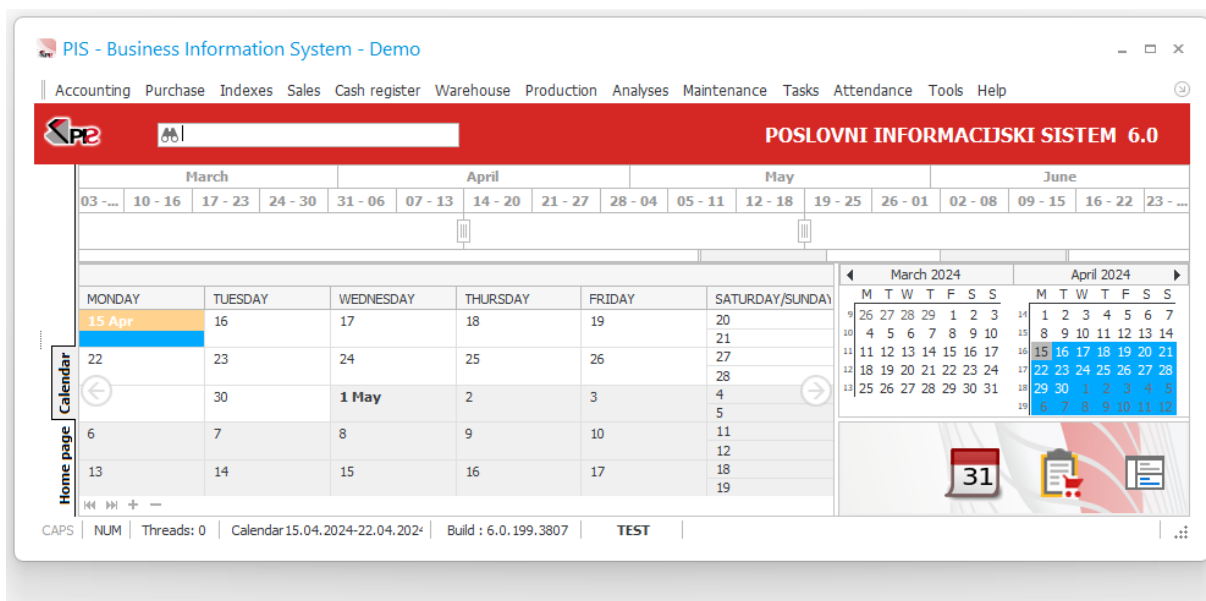
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Introduction

The PIS software package is intended to manage small and medium enterprises businesses. It consists of several standalone modules, which can be combined as a whole; in short, each module can be combined. Working with the package is straightforward and transparent, and you also have help where you can get acquainted with the possibilities of the package. The package consists of the following modules:

- **General Ledger with Current account book,**
- **Fixed assets,**
- **Salaries and personnel register,**
- **Travel warrants,**
- **Purchases of material,**
- **Purchases of goods,**
- **Sales,**
- **Cash register,**
- **Warehouse,**
- **Production,**
- **Analyses,**
- **Tasks and electronic data archiving,**
- **Pocket PIS,**
- **Attendance,**
- **Reservations (Booking)**



You can use each of these modules entirely independently, but the package shows the real power only when the modules are connected to each other. Then, you get a complete information package where all events in the system are entered only once.

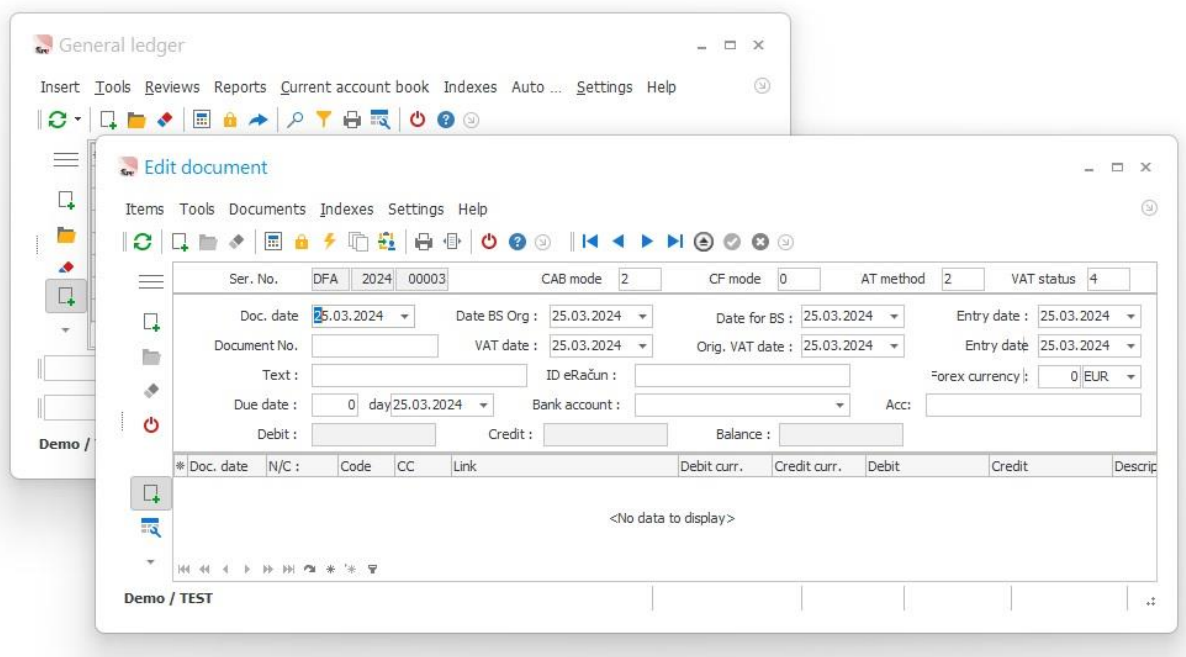
Accounting

General Ledger

This module is designed for bookkeeping. The key feature of this module is that the General Ledger, Current Account Box, and Tax Books are fully integrated. This means you enter a document only once since the software will use it anywhere in the program.

The General Ledger allows you to manage the general ledger and all its accompanying documents:

- **Current account book (book of received and outgoing invoices, cash books, etc.)**
- **bookkeeping journal**
- **analytical and general cards**
- **balance sheets (analytical, general, gross balance sheet, business reports, financial reports for the Agency of Public Legal Records and Related Services ...)**
- **export data from the general ledger and import in another place**
- **import bank outputs**

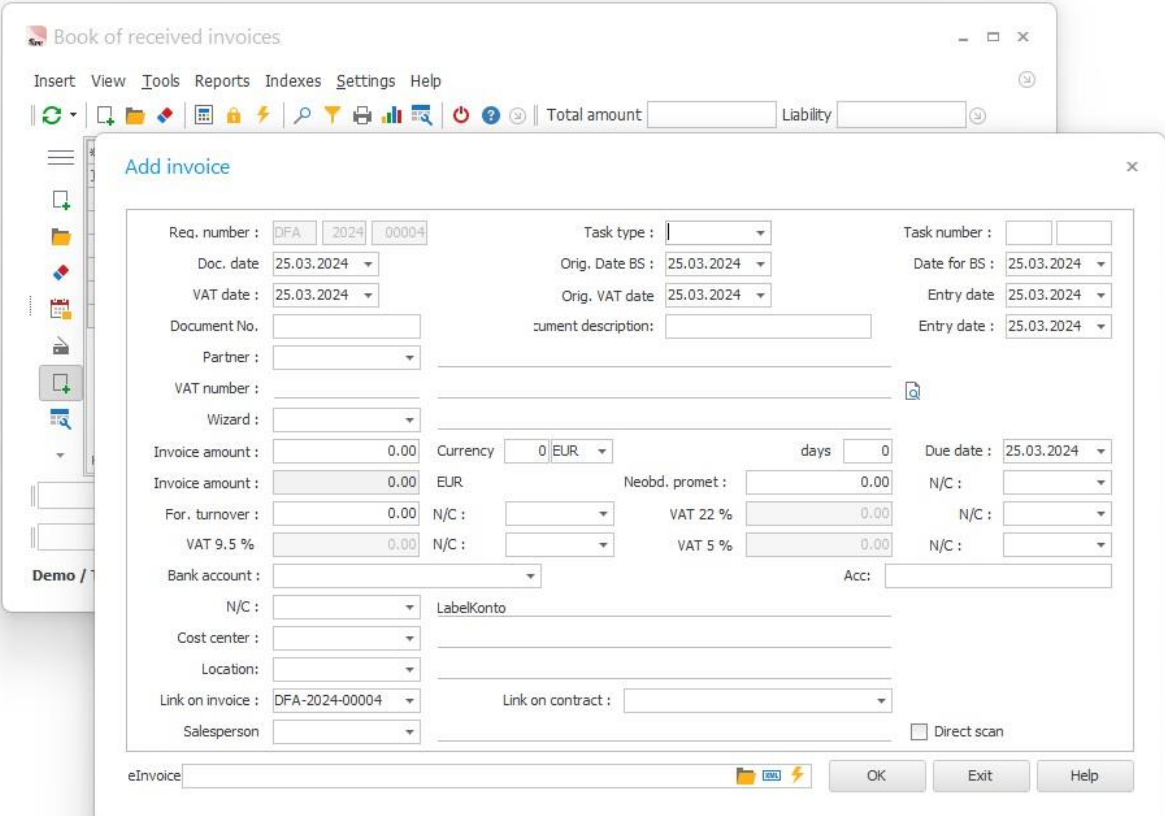


Current Account book

The current account book is an integral part of the general ledger and not some independent module which you could transfer data into the general ledger. Documents entered into the current account book are automatically recorded in the general ledger and vice versa. Documents entered in the general ledger are automatically recorded in the current account book if they have such status in the code book of the types of documents.

There are the following modules at your disposition in the current account book:

- an overview of unpaid and late paid invoices
- analytical cards
- calculation of lost interests for unpaid and late paid invoices
- preparing transfer forms
- partners cards
- opened statements
- loan interest calculation
- trade by sales specialists
- mutual compensations
- several copies and recapitulations: warnings for debtors, open statements form, ...



The screenshot shows the 'Book of received invoices' application window with the 'Add invoice' dialog box open. The dialog contains the following fields and values:

- Req. number: DFA 2024 00004
- Doc. date: 25.03.2024
- VAT date: 25.03.2024
- Invoice amount: 0.00
- Currency: 0 EUR
- Due date: 25.03.2024
- Bank account: (empty)
- N/C: (empty)
- Cost center: (empty)
- Location: (empty)
- Link on invoice: DFA-2024-00004
- Salesperson: (empty)
- Task type: (empty)
- Task number: (empty)
- Orig. Date BS: 25.03.2024
- Date for BS: 25.03.2024
- Orig. VAT date: 25.03.2024
- Entry date: 25.03.2024
- Neobd. promet: 0.00
- VAT 22 %: 0.00
- VAT 5 %: 0.00
- Acc: (empty)
- LabelKonto: (empty)
- Link on contract: (empty)
- Direct scan:

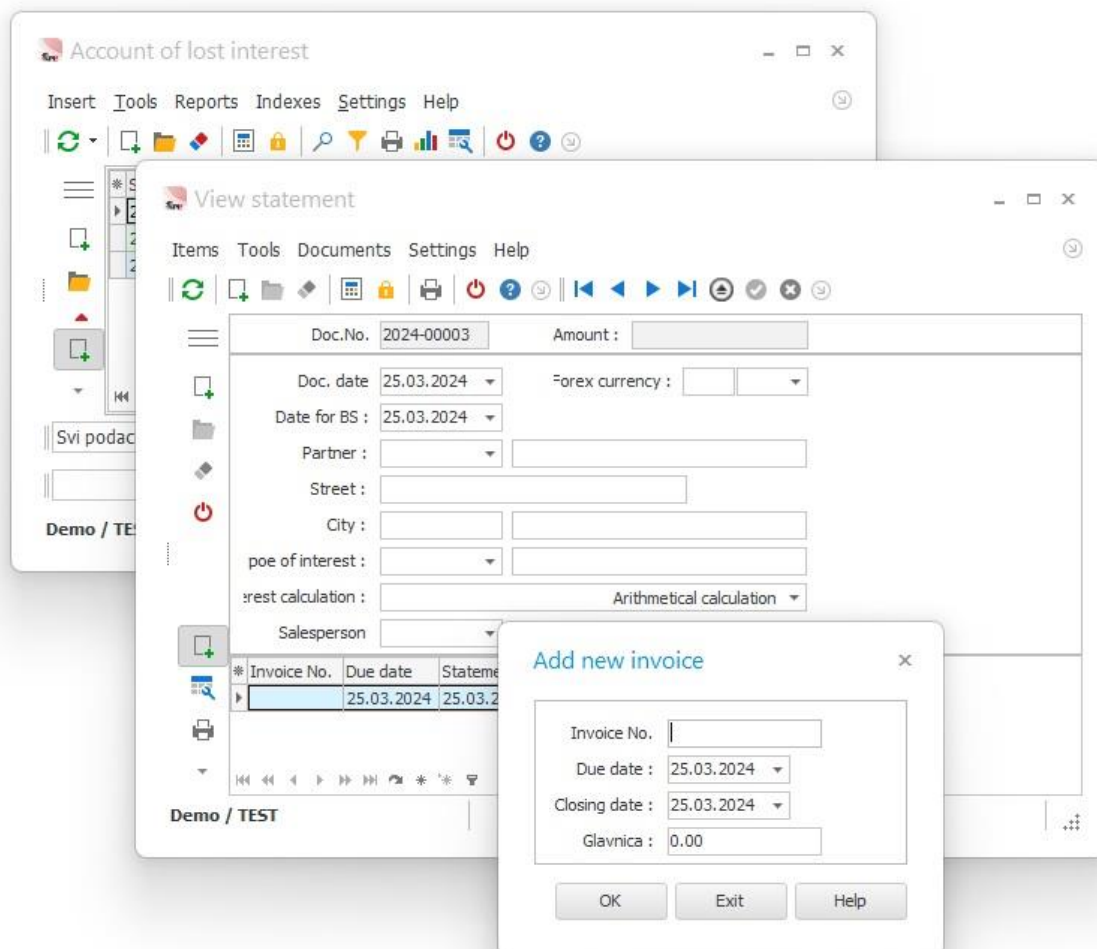
Buttons at the bottom: eInvoice, OK, Exit, Help.

Lost interest

This module is designed to calculate lost interest; you only need to enter the prescribed monthly rates. The software automatically calculates the default rate for unpaid or late paid invoices based on the latter.

A more helpful option is to produce an invoice directly from the Current Account Box:

- book of sent invoices - partner's card - opened rates (unpaid invoices)
- book of sent invoices - partner's card (late paid invoices)

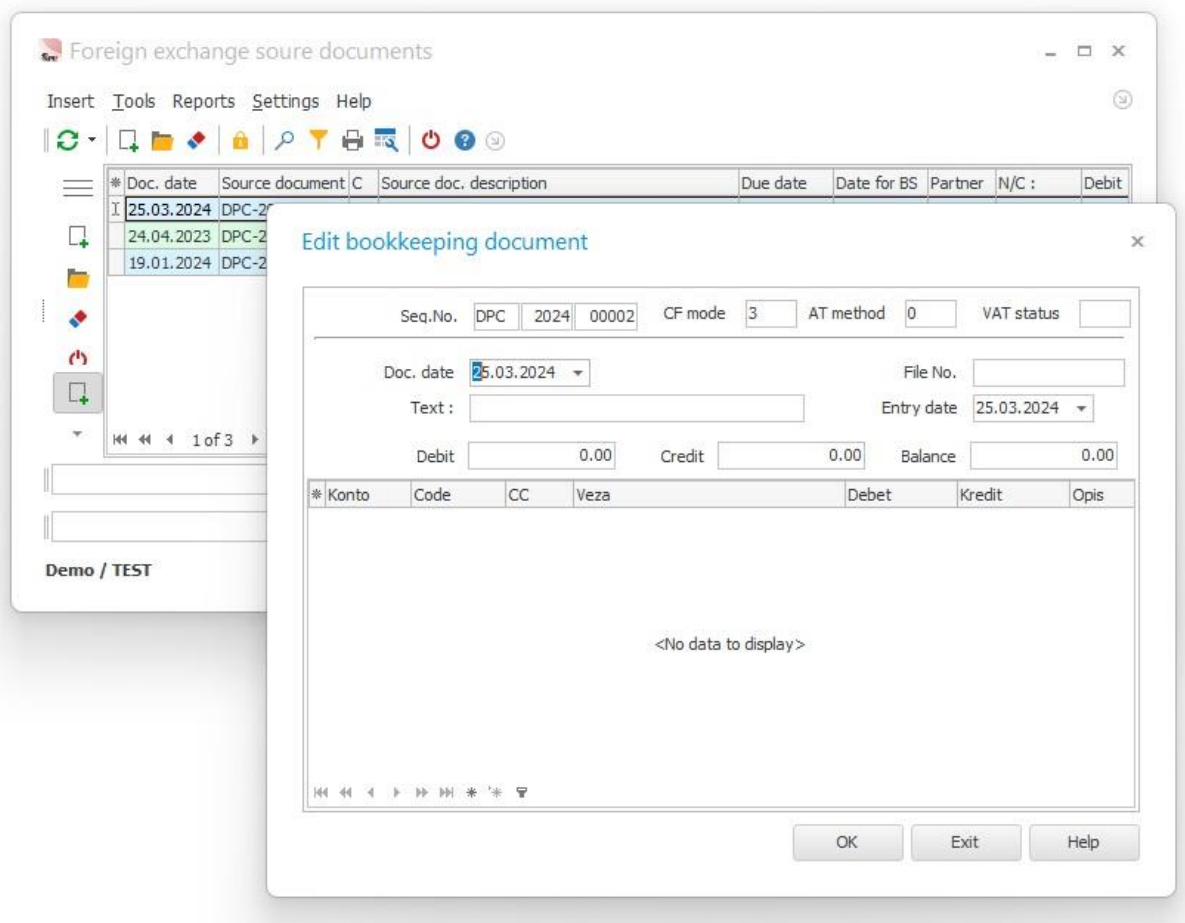


Foreign Exchange Current Account Book

Foreign Exchange Current Account Books are a part of the General Ledger and the Current Account Book, not an independent module. The data is transferred into the general ledger, allowing you to make foreign exchange payments. The documents you add in the current account box are automatically written in the general ledger and vice versa if the documents in the general ledger have such a status defined in the code book of documents. If you have defined the foreign exchange in a particular document or statement, this information will appear automatically on foreign exchange analytical cards.

The program can calculate exchange rate differences. At your disposal are also:

- partners cards by each foreign exchange,
- recalculation of invoices at the end of the year,
- reports for your Central Bank,
- foreign exchange analytical cards,
- mutual foreign exchange compensations,...

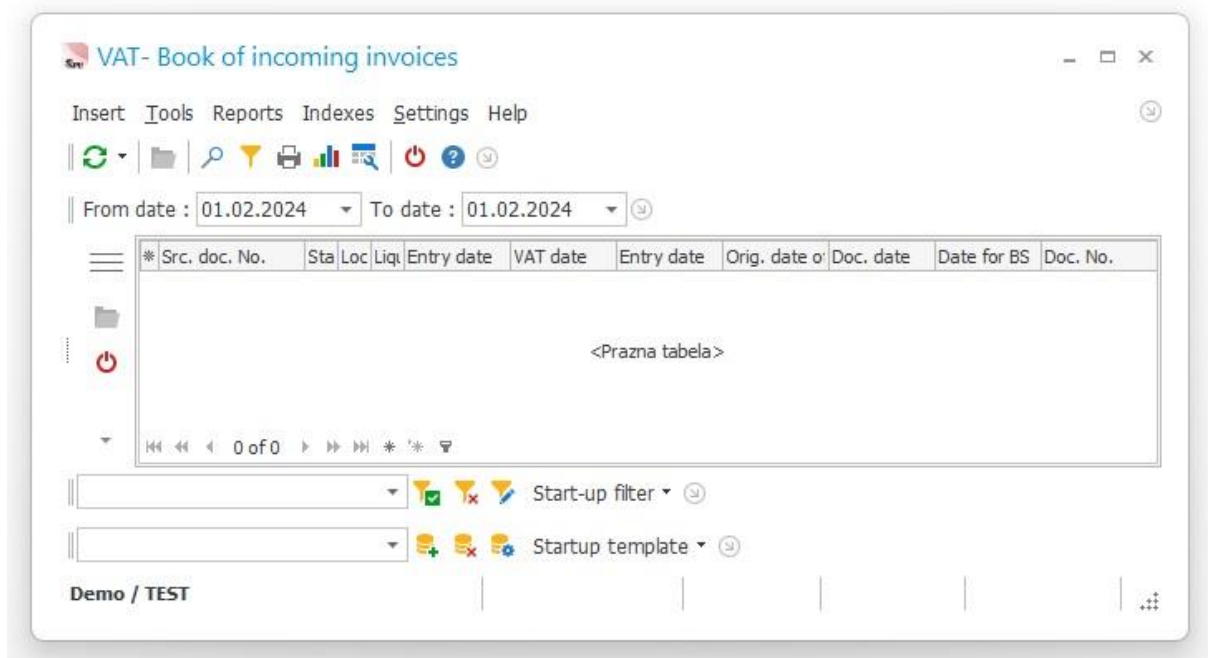


Value Added Tax (VAT)

Allows you to manage your book of received invoices and your book of sent invoices for VAT. Both books are designed as a sheet, allowing for much more accessible and user-friendly viewing, searching, and analyzing data. There are several extra copies to control tax records at each one.

From the **book of received invoices**, the following copies are at your disposal:

- book of received invoices
- a particular record about import - earnings within the community
- purchases, which can be assessed at home (the program writes out domestic purchases, which can be evaluated, or that part of domestic invoices, which is assessed)
- VAT, which should not be deducted (the program writes out the invoices without VAT deducted)
- acquisition value of other assets (the program writes out invoices and advance invoices for assets)
- acquisition value of assets - real estate (the program writes out invoices or advance invoices for real estate assets)



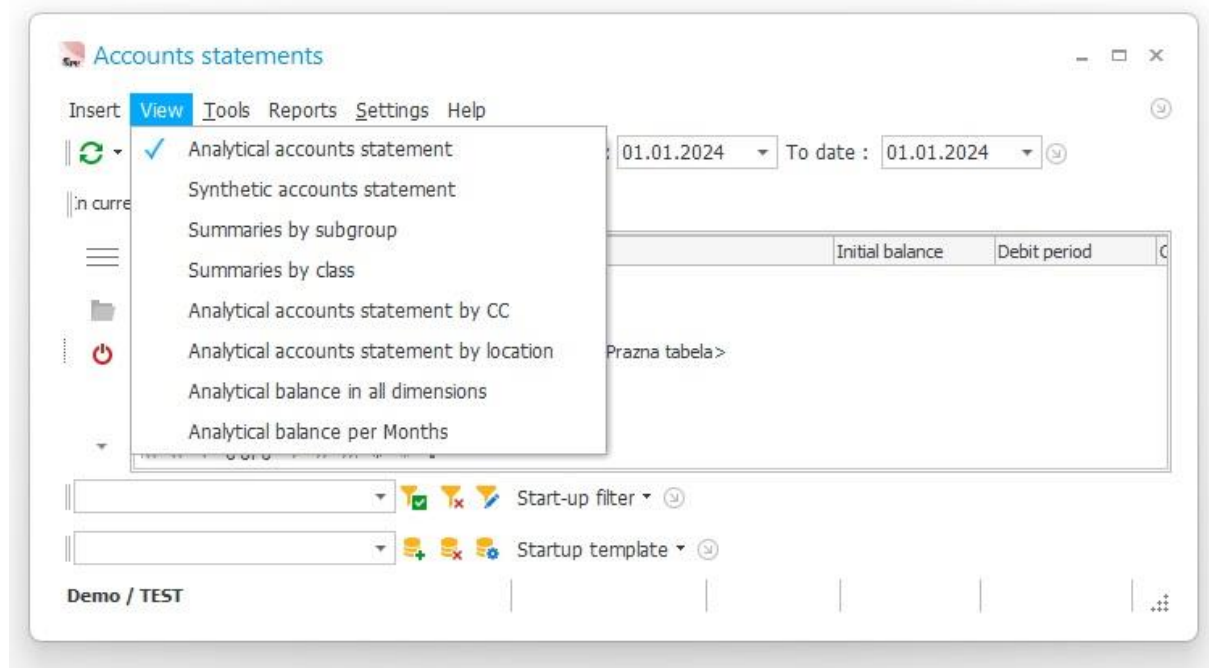
There are the following copies available in the **book of sent invoices**:

- book of sent invoices
- sales within the community,
- quarter report,
- selling to final customers (the program writes out entries where VAT was calculated to final customers)
- selling to taxpayers (the program writes out entries where VAT was calculated to taxpayers))
- export (the program writes out invoices, which were booked in column 9)
- personal use

GL Reports

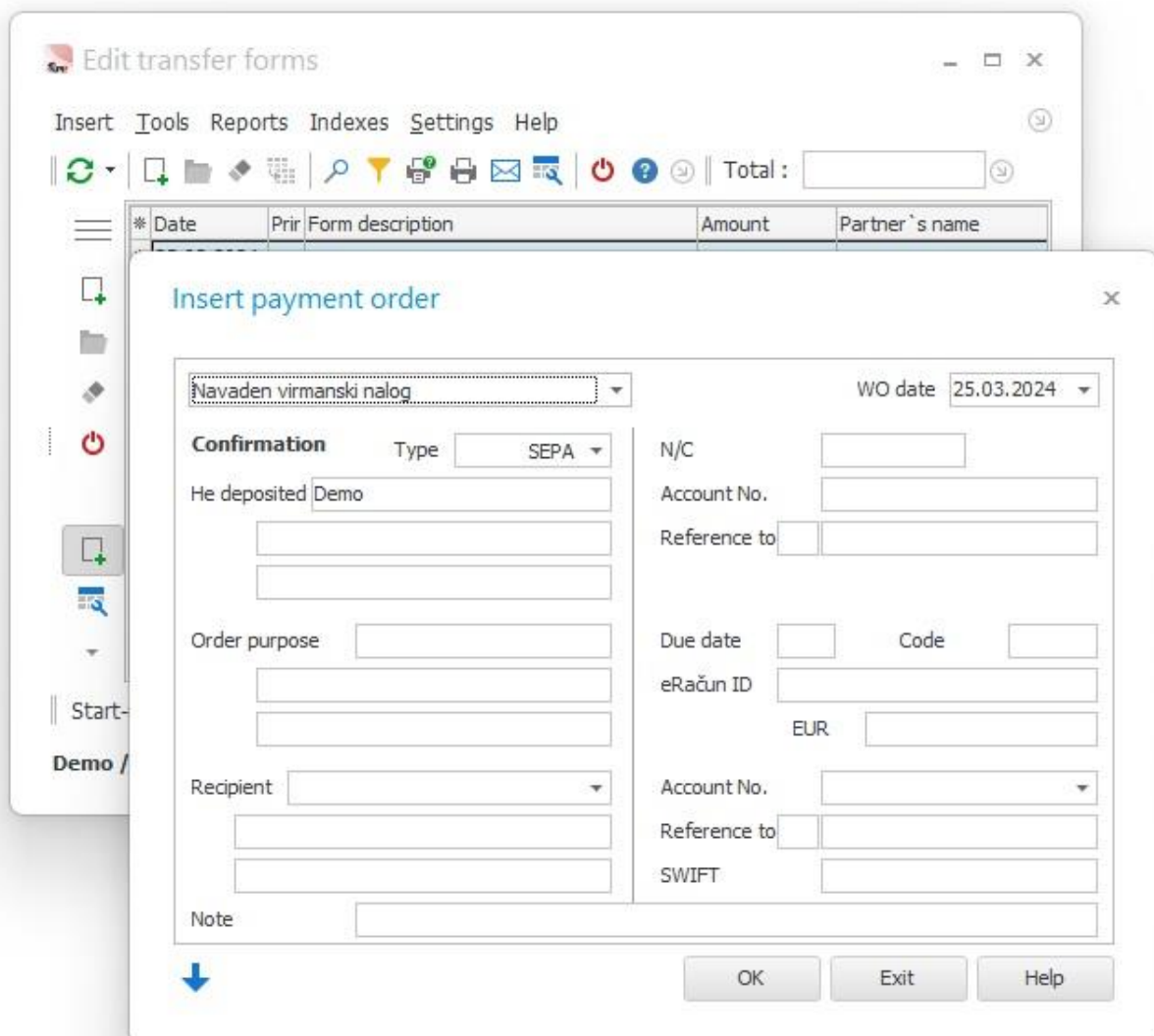
You have many Reports modules, allowing you to access the desired data easily. At your disposal:

- bookkeeping journal,
- analytical and general cards,
- balance sheets: an overview of analytical and general balance sheets, balance sheets in subgroups and classes (an overview of balance sheets in a foreign currency is also possible),
- cards from balance sheets overview,
- business reports printouts,
- financial reports for the Agency for Public Legal Records and Related Service



Transfer Forms

This is a simple module to write out and overview the transfer forms. It is connected with other modules, which also send their forms here. The software can create a file with transfer warrants for you that you can easily import into a banking program, but it can also make a bookkeeping document.



The screenshot displays the 'Edit transfer forms' application window. The main window has a menu bar with 'Insert', 'Tools', 'Reports', 'Indexes', 'Settings', and 'Help'. Below the menu is a toolbar with various icons and a 'Total:' field. A table is visible with columns: '* Date', 'Pri', 'Form description', 'Amount', and 'Partner`s name'. Overlaid on this is the 'Insert payment order' dialog box. The dialog box contains the following fields:

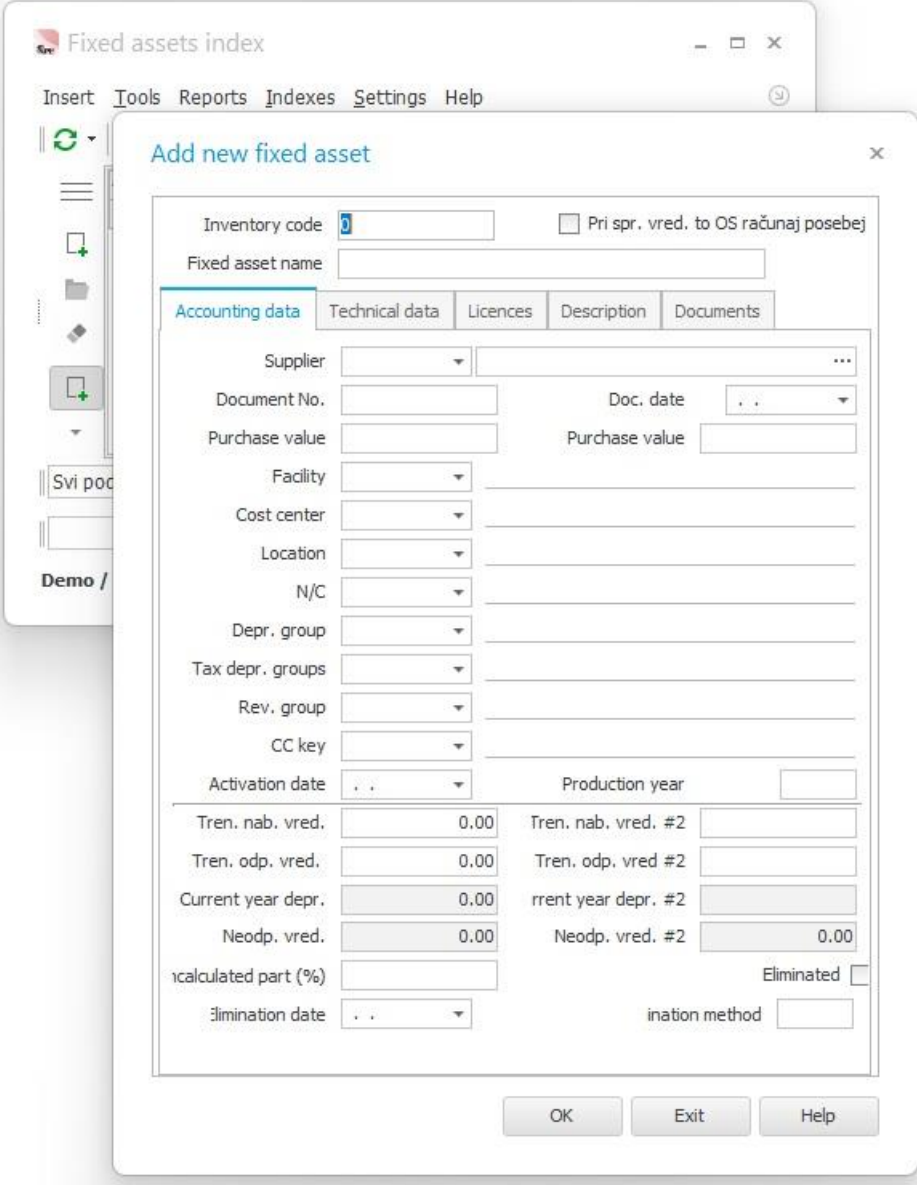
- Dropdown menu: Navaden virumanski nalog
- WO date: 25.03.2024
- Confirmation Type: SEPA
- N/C: []
- He deposited: Demo
- Account No.: []
- Reference to: []
- Order purpose: []
- Due date: []
- Code: []
- eRačun ID: []
- EUR: []
- Recipient: []
- Account No.: []
- Reference to: []
- SWIFT: []
- Note: []

At the bottom of the dialog box are buttons for 'OK', 'Exit', and 'Help', along with a blue arrow icon pointing downwards.

Fixed Assets

This module is a fully independent and also straightforward to use, well-organized and manageable. What does it offer?

- codebook of assets,
- calculation of monthly assets amortization,
- invoices printouts: monthly assets amortizations, new assets activations, removed assets, calculation of depreciation for private entrepreneurs ...
- assets cards,
- automatic transfer into the general ledger,
- simulation of balance sheets for assets (for creating balance sheets for asset amortizations for desired periods).



Fixed assets index

Insert Tools Reports Indexes Settings Help

Add new fixed asset

Inventory code Pri spr. vred. to OS računaj posebej

Fixed asset name

Accounting data Technical data Licences Description Documents

Supplier ...

Document No. Doc. date

Purchase value Purchase value

Facility

Cost center

Location

N/C

Depr. group

Tax depr. groups

Rev. group

CC key

Activation date Production year

Tren. nab. vred.	<input type="text"/> 0.00	Tren. nab. vred. #2	<input type="text"/>
Tren. odp. vred.	<input type="text"/> 0.00	Tren. odp. vred #2	<input type="text"/>
Current year depr.	<input type="text"/> 0.00	rrent year depr. #2	<input type="text"/>
Neodp. vred.	<input type="text"/> 0.00	Neodp. vred. #2	<input type="text"/> 0.00

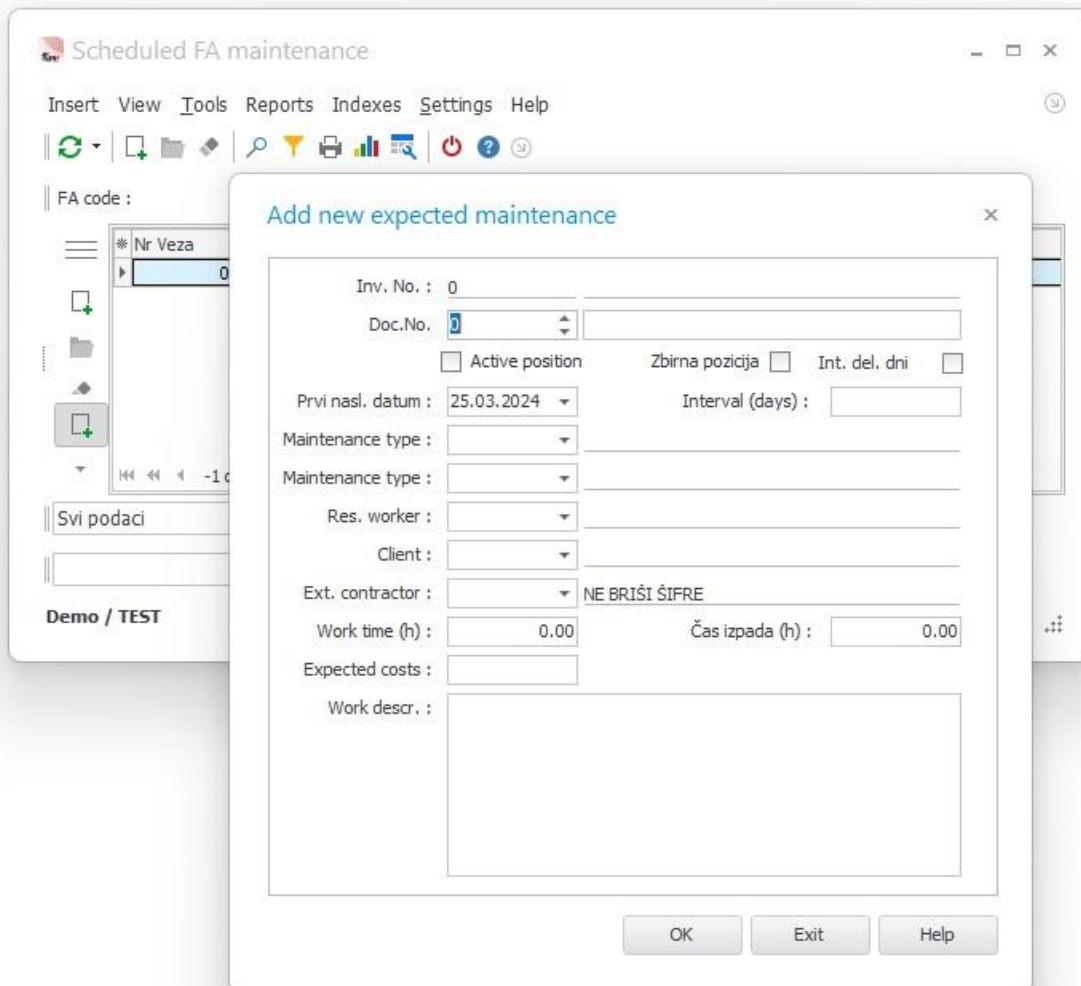
calculated part (%) Eliminated

Elimination date ination method

OK Exit Help

Maintenance of fixed assets

Upgrading of fixed assets is the maintenance of these assets. You can keep your fixed asset records and work on maintenance tasks and internal maintenance orders.



The image shows a screenshot of a software application window titled "Scheduled FA maintenance". The window has a menu bar with "Insert", "View", "Tools", "Reports", "Indexes", "Settings", and "Help". Below the menu bar is a toolbar with various icons. The main area of the window is partially obscured by a dialog box titled "Add new expected maintenance".

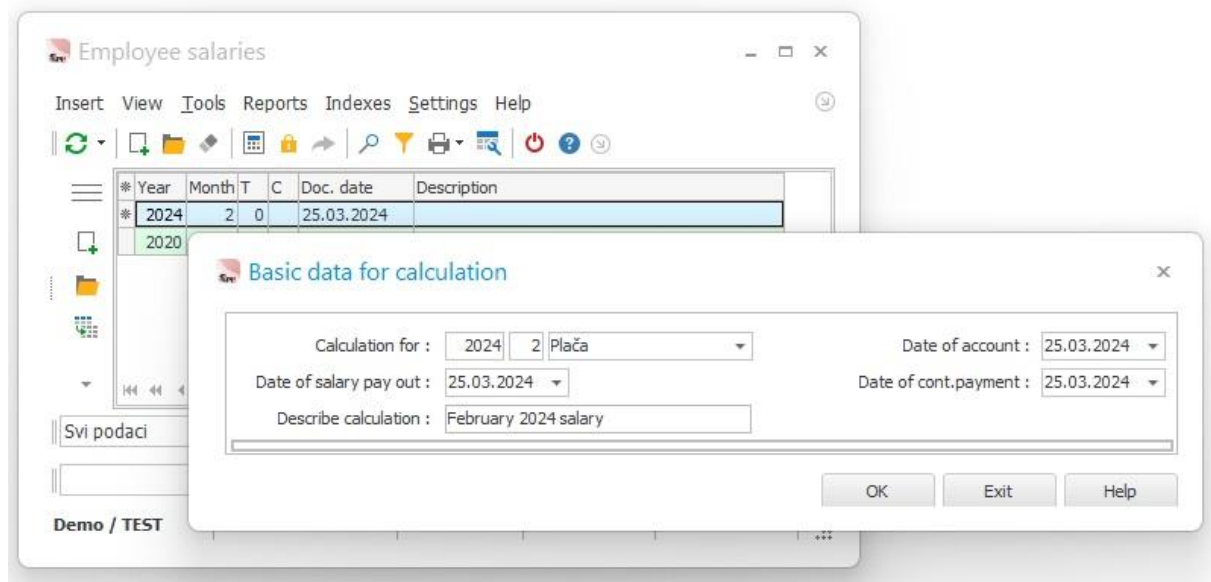
The "Add new expected maintenance" dialog box contains the following fields and options:

- Inv. No. : 0
- Doc.No. : 0
- Active position
- Zbirna pozicija
- Int. del. dni
- Prvi nasl. datum : 25.03.2024
- Interval (days) :
- Maintenance type :
- Maintenance type :
- Res. worker :
- Client :
- Ext. contractor : NE BRIŠI ŠIFRE
- Work time (h) : 0.00
- Čas izpada (h) : 0.00
- Expected costs :
- Work descr. :

At the bottom of the dialog box are three buttons: "OK", "Exit", and "Help".

Salaries and Personel Register

Salaries are entirely open and adjustable by the criteria you set and are intended to calculate the employee's wages. Here, too, is a link to the ledger, so exporting the calculated salaries into the ledger is possible when you are sure they have been appropriately calculated. The very personal income calculation is identical to the mandatory calculation. It is also possible to print out different payment lists. The module offers all reports for Tax Administration, Health Insurance Companies, income tax copies, employment reports, and other additional reports for analysis.



Personel register includes, apart from the data needed for the balance sheet for salaries (years of service, basic wage, reliefs, transportation, lunch, loans ...), many other additional data that allow you to keep your register in the company effectively.

Personnel records

Insert

Add new employee

Code Active Employee status

Name Surname Gender

Name Pripona

Parent name

Basic

DOB and place

Residence

Person. phone # Private cell

Statuses Business phone Business mobile

Salary

Working period

Workplace Workplace

Department Personal ID #

Cost center Department Tax No.

Location Cost center Tax branch off.

Trade union Location M4 form

Area Trade union Work hours

Private email Area Shift

Work email

El. naslov #3

Nationality Non-resident

Državljanstvo 2

Supervisor

Picture

Attendance code

eBol koledar

TP Manager Maintenance

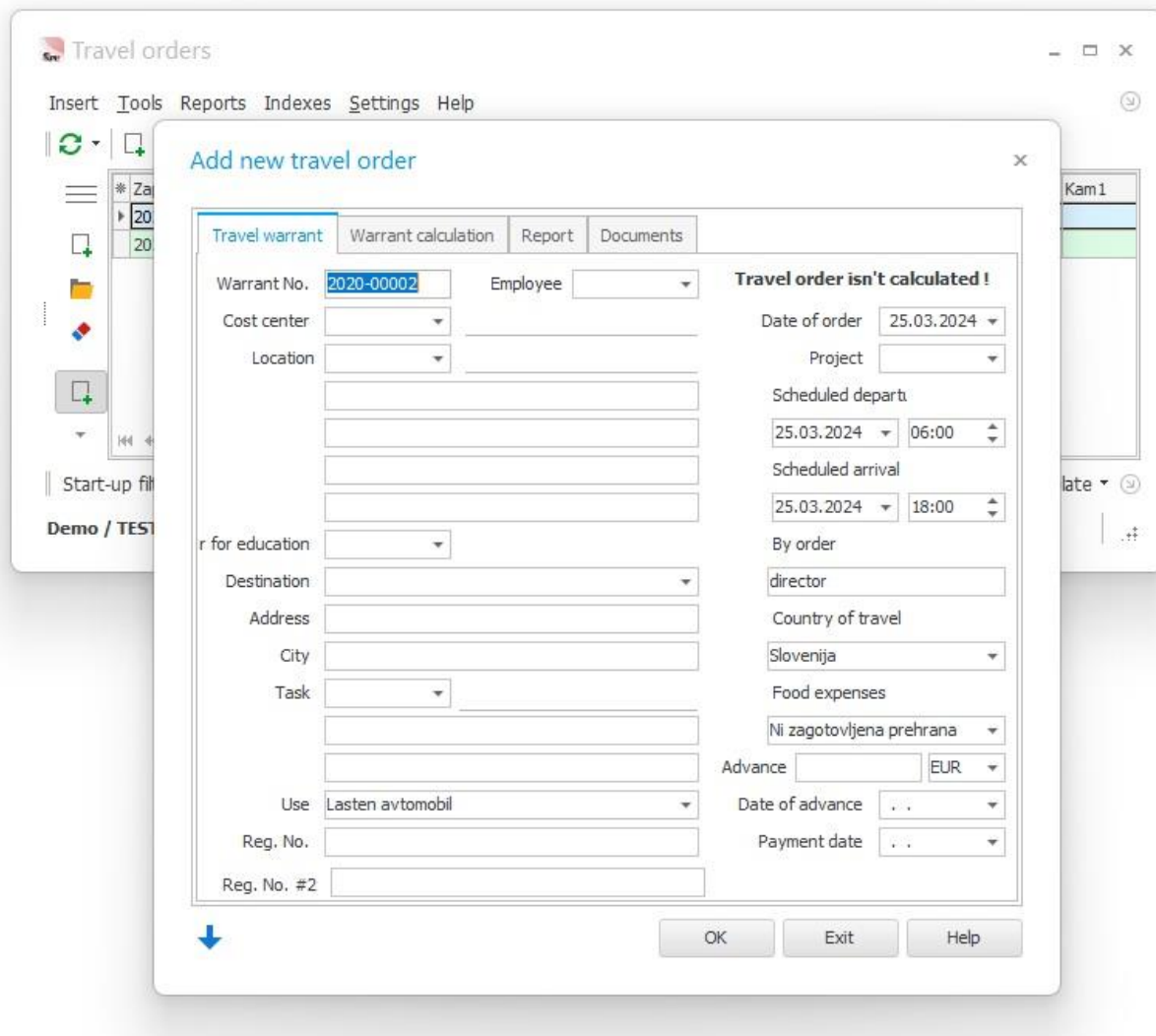
Confirm only own delay reports Enter order with tasks to calendar

OK Exit Help

Travel warrants

This module is designed for more prominent companies and those who travel a lot.

Each voyage is managed on its travel warrant, and each travel warrant is transferred independently into the general ledger. This module's specialty is opening one warrant for multiple travels you want to enter into the document. Our software calculates the travel expenses and writes a recapitulation of travels for that particular warrant. Only the recapitulation of costs will be transferred into the general ledger.



Travel orders

Insert Tools Reports Indexes Settings Help

Add new travel order

Travel warrant Warrant calculation Report Documents

Warrant No. 2020-00002 Employee

Cost center

Location

For education

Destination

Address

City

Task

Use Lasten avtomobil

Reg. No.

Reg. No. #2

Travel order isn't calculated !

Date of order 25.03.2024

Project

Scheduled depart 25.03.2024 06:00

Scheduled arrival 25.03.2024 18:00

By order director

Country of travel Slovenija

Food expenses Ni zagotovljena prehrana

Advance EUR

Date of advance ..

Payment date ..

OK Exit Help

Purchases of materials

This module is designed to book your material acquisitions. It forms a great package with modules Warehouse and Bookkeeping because the module Purchase is connected with the Warehouse - meaning that commitment is no longer your concern. It can create commitments from orders, order confirmations, or requests. It consists of the following modules:

Purchase Plan for Material

You can create your purchase plans and control their realization. A simple transfer from the Production Plan to the Purchase Plan for Material is also possible. From this plan, you can transfer the data to Orders of Material.

Requests for Material

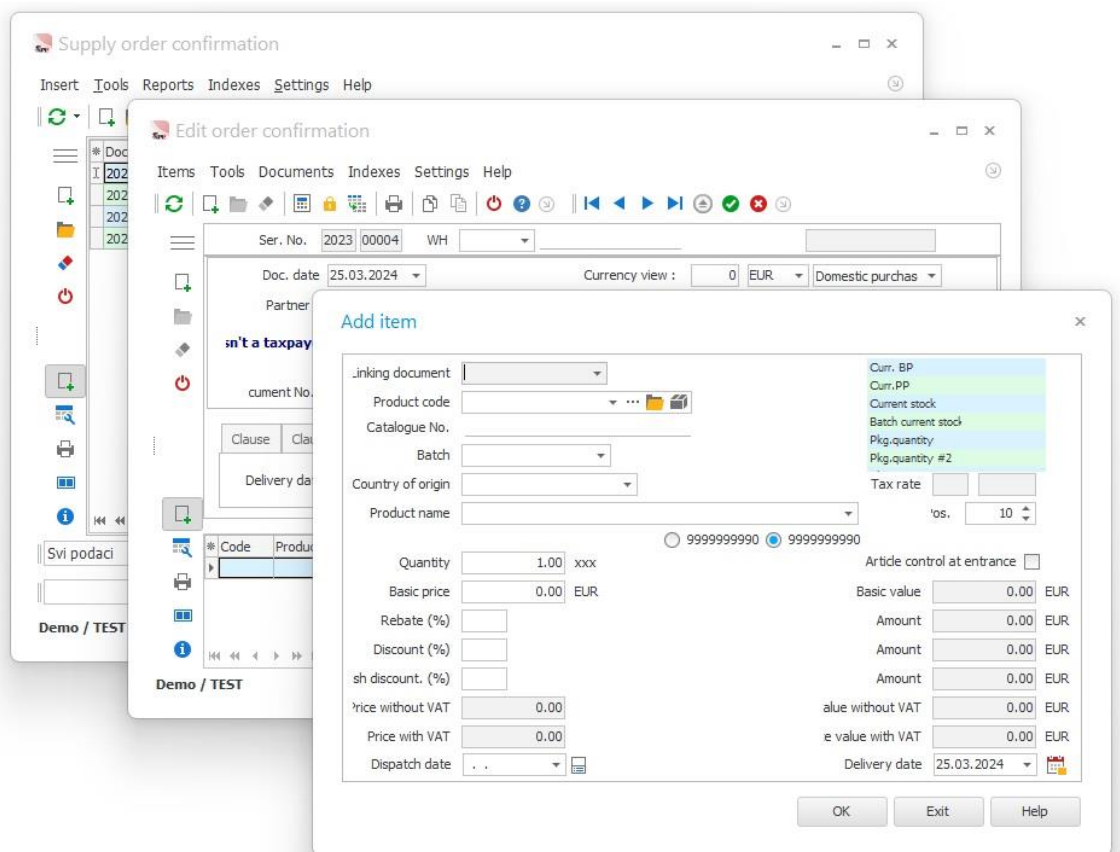
You can create your requests, which you send to your suppliers. You can transfer data from the Requests into Confirmations, Order, or Wholesale/Retail Commitment.

Orders of Material

You can create orders, which you can send to suppliers. The software remembers the ordered quantity and writes it out at your will. A simple data transfer from the Purchase Plan or Request into Orders is also possible. You can also transfer the data from your order to Order Confirmations or Wholesale/Retail Commitment.

Order Confirmations for Material

You create confirmations that you received from your suppliers. A simple data transfer from Order or Request into Confirmations is also possible. From Confirmations, you can quickly transfer data to the Wholesale/Retail Material Commitment.



Purchases of Goods

This module is designed to book the acquisition of your goods. It forms a great package with modules Warehouse and Bookkeeping because the module Purchase is connected with the Warehouse - meaning that commitment is no longer your concern. It can create commitments from orders, order confirmations, or requests. It consists of the following modules:

Purchase Plan for Goods

You can create your purchase plans and control their realization. You can transfer data from your plan into Orders.

Request for Goods

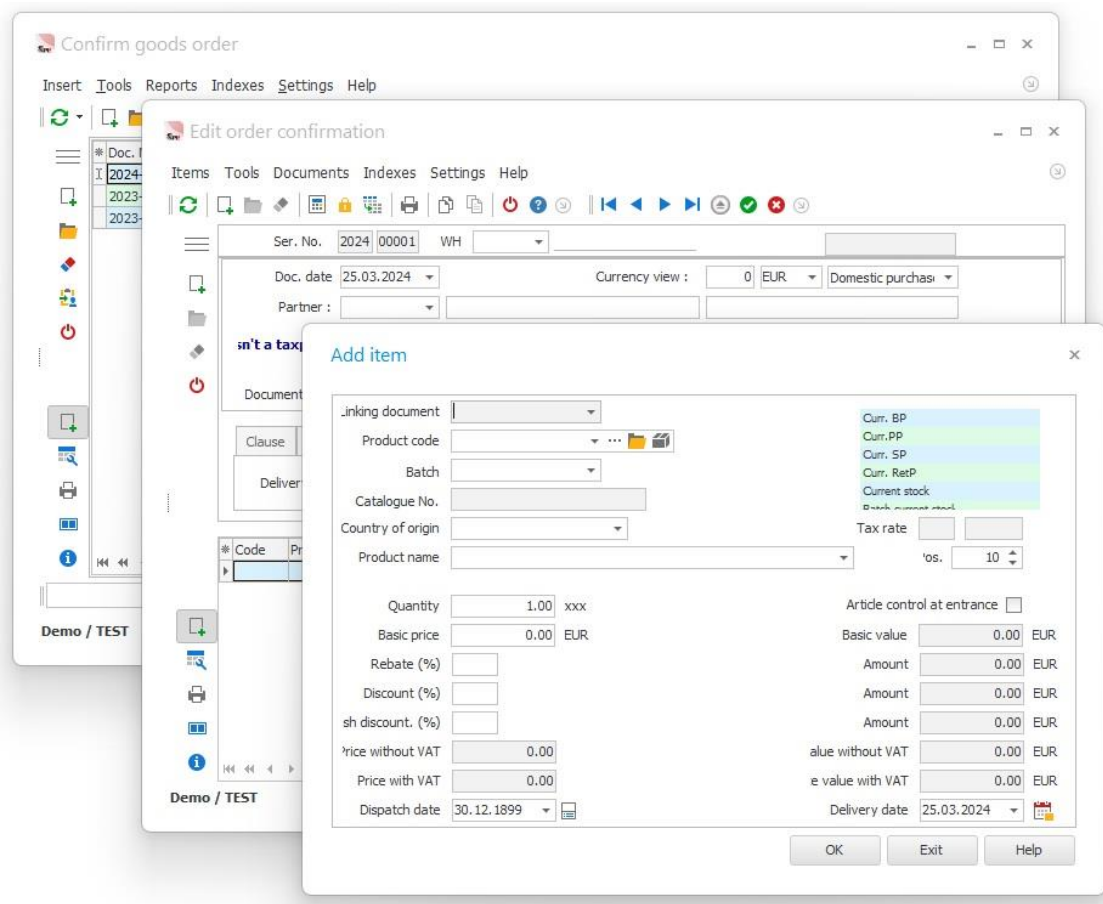
It is possible to create requests to send to your suppliers. From Request, you can transfer data to Order, Confirmation, and Wholesale/Retail Commitment.

Orders of Goods

You can create orders, which you can send to suppliers. The software remembers the ordered quantity and writes it out at your will. A simple data transfer from the Purchase Plan or Request into Orders of goods is also possible. You can also transfer the data from your order to Order Confirmations or Wholesale/Retail Commitment.

Order Confirmations of Goods

You create confirmations, which you receive from your suppliers. A simple data transfer from Order or Request into Confirmations is also possible. From Confirmations, you can quickly transfer data to the Wholesale/Retail Goods Commitment.



Sales

This module allows you to work in sales; the information about these documents is comprehensive. Together with the modules Warehouse and Ledger, it forms a great package, making the production of invoices no longer your concern. You can produce invoices from reservations, confirmations of customer orders, orders themselves or offers.

It consists of the following modules:

Sales Plan

You can create optional (weekly, monthly ...) sales plans and control their realization and product needs for a specific plan.

Offers/Pro Forma Invoices

You can make offers or pro forma invoices - the software remembers the quantity on the offer (pro forma invoice respectively) for each product, allowing you to see how many are offered. Since the offers are not obligatory, the software won't reduce your stock.

Received Orders

In this module, you insert orders you receive from customers. The software remembers the ordered quantity and writes it out at your command. An easy transfer from Offer/Pro Forma Invoices is also possible.

Confirming Customers Orders

This module lets you confirm customers' orders. A simple transfer of data from Offers or Received Orders is also possible. The software remembers the confirmed quantity and writes it out at your will.

Reservations

You create reservations - the software stocks up with the required quantity of those products, meaning that those products will not be in stock anymore, yet you can look at how many are reserved. A simple data transfer from Offer, Order, or Order Confirmation is also possible.

Invoices

In this module, you produce invoices. A simple transfer from Offers is, of course, possible.

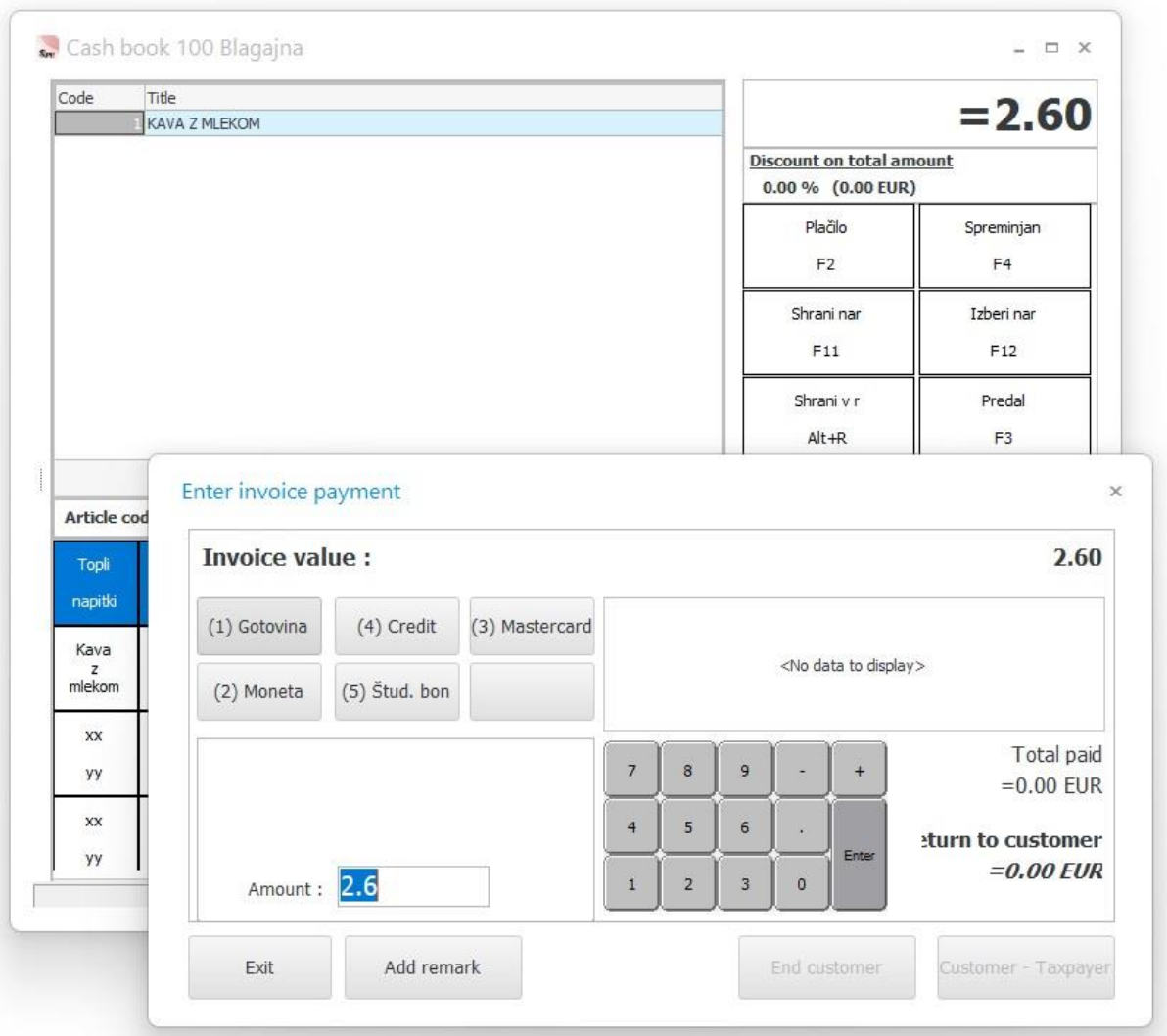
Advance invoices

You can create and produce advance invoices in this module. When delivering goods, you can transfer the advance invoice onto a delivery note, and the software will make you an invoice with advance.

Cash register

The module Cash Register is designed to produce invoices for customers and taxpayers in the retail sector. The software will transfer your data automatically to your stock and ledger. In this module, you can:

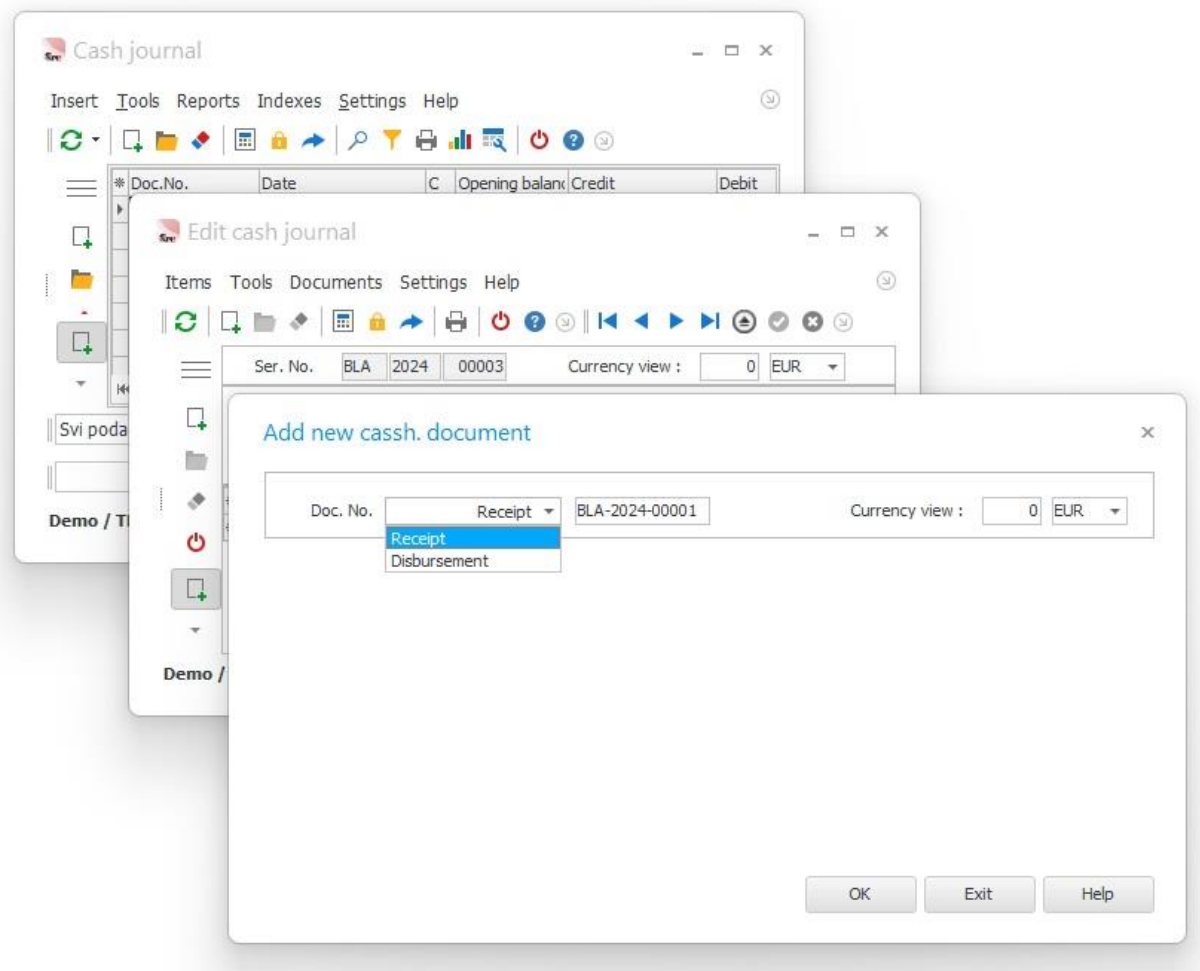
- The possibility of managing several types of payment (credit card, cash, etc.)
- automatic printout of the check specification for the bank
- an overview of creditors
- review and re-print today's invoices
- checking and printing old invoices
- review and print out conclusions
- a printout of the balance at the box office
- the ability to use a barcode reader, ...



Cash Books

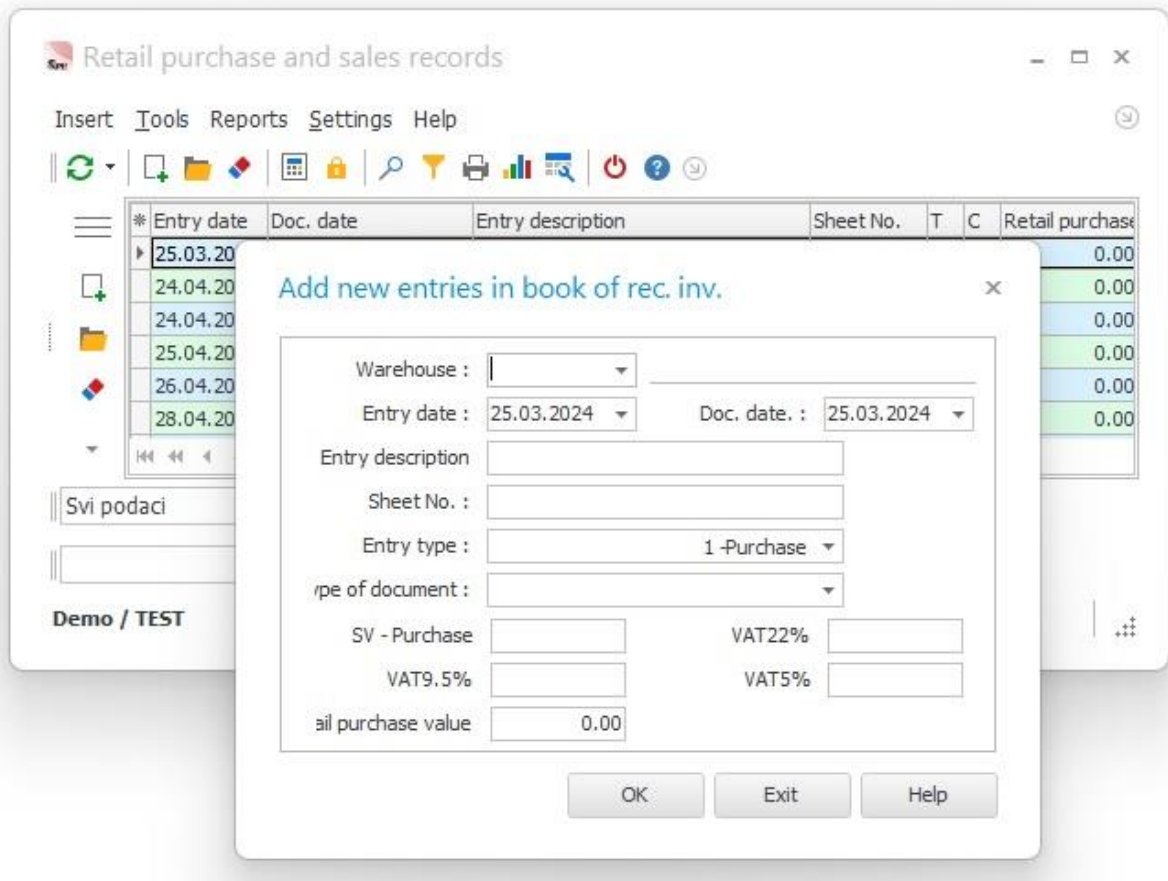
It is designed to manage your cash register (register income, expenditure, and books). This module is also connected to your Current Account Box, meaning that you can close a produced invoice in your Current Account Box with a registered income already.

At the end of the day, when you finish your registered journal, the program creates a bookkeeping document and sends it to the current account box and ledger. The software allows you to book different types of registered journals, and every kind of register has its own document numbering, accounts, and type of bookkeeping document.



Sales Books

Shopkeepers need to book their purchases and sales of goods. Our software enables you to manage ledgers in wholesale or retail stores.



Warehouse

Receipts

Every arrival of goods, products, semi-finished products, and materials into the warehouse is recorded with receipts, and the program automatically increases the stock. The receipts are connected with cards so the program can book card stock changes. The receipts consist of the following modules:

Receiving of Goods (wholesale) - calculations and receiving sheets

You create your receiving sheets of goods - the program helps you by forming sales prices with VAT and correcting your stock. A simple data transfer from confirmation, order, or request of goods is also possible. Automatic transfer into Current Account Box.

Receiving of Goods (retail) - calculations and receiving sheets

You create your receiving sheets of goods - the program helps you by forming retail sales prices with VAT and correcting your stock. A simple data transfer from confirmation, order, or request of goods is also possible. Automatic transfer into Current Account Box.

Receiving of Material

You create your receiving sheets of material - the program corrects your stock. A simple data transfer from confirmation, order, or request of material is also possible. Automatic transfer into Current Account Box. If you do not want to have receiving invoices transferred into the Current Account Box, you can use modules to receive material and wholesale goods.

Return of Products from Customers

The module is designed to work with the returns of products from customers. You can open your return warehouse to conduct returned products. A simple data transfer from the order or customer confirmation is possible.

Internal Receiving of Wholesale Goods

The module is designed for internal transfer within the wholesale warehouse. The stock in that warehouse is therefore increased.

Internal Receiving of Retail Goods

The module is designed for internal transfer within the retail warehouse. The stock in that warehouse is therefore increased.

Internal Receiving of Goods (material, semi/finished products)

The module is designed to internally transfer materials, products, and semi-finished products within the warehouse. The stock in that warehouse is therefore increased.

Handouts

Delivery Notes

The module is designed to issue goods and products. The program automatically reduces the stock of issued items. Here, you can also print and send invoices to your customers. You can even make a simple data transfer from offers, orders, order confirmations, or reservations into a delivery note.

Internal Issue of Wholesale Goods

The module is used for internal transfer of items from the warehouse. The stock in that warehouse has decreased.

Internal Issue of Retail Goods

The module is used for internal transfer of items from the warehouse. The stock in that warehouse has decreased.

Internal Issue of Goods (material, semi/finished products)

The module is used to transfer items from the warehouse for material, products, and semi-finished products. The stock in that warehouse has decreased.

Return of Wholesale Goods to Supplier

The module is designed to work with complaints - the goods we returned to suppliers. You can open your return warehouse to collect the returned wholesale goods. A simple data transfer from order, order confirmation, or request is also possible.

Return of Material to Supplier

The module is designed to work with complaints - the material we returned to the suppliers. You can open your own returned warehouse to collect the returned material. A simple data transfer from order, order confirmation, or material requests is also possible.

Issue of Products

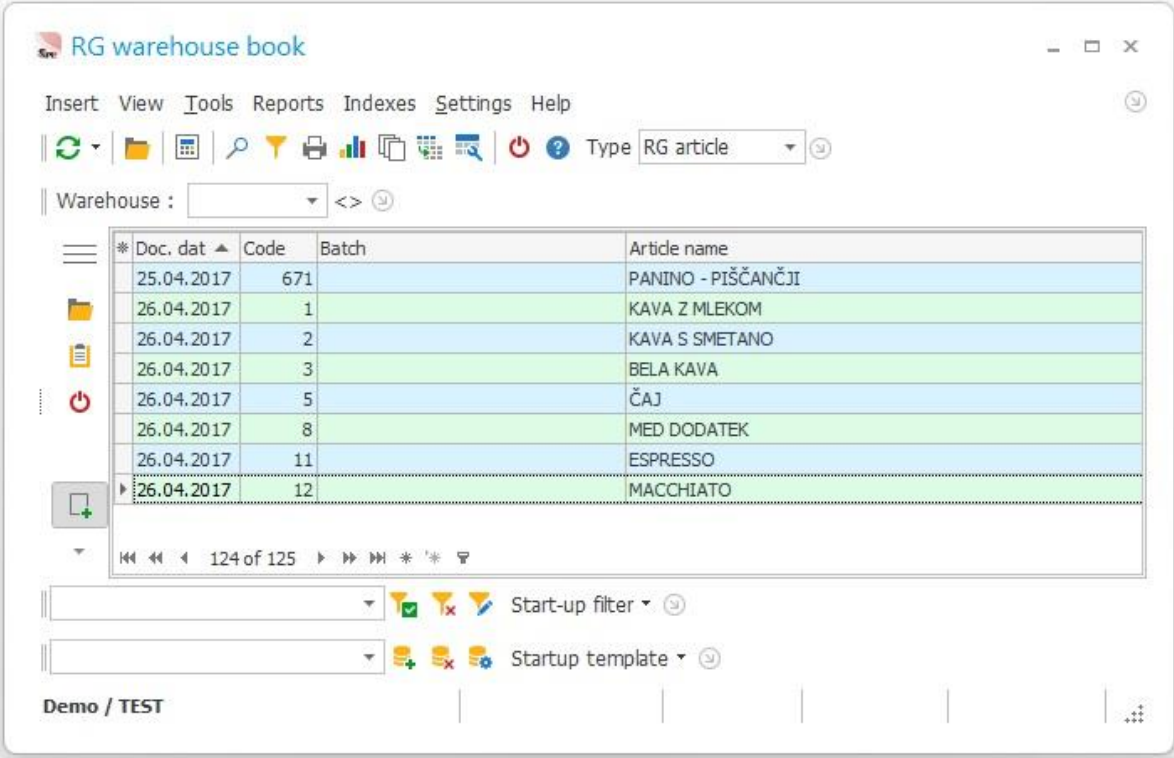
The logic of this module is the same as that of working with Delivery Notes. The only difference is that an automatic transfer into the Current Account Box is impossible here.

Cards

In this module, you conduct your cards of products, semi-finished products, materials, and goods. For each product, etc., you have a dedicated card with all changes to be seen (receipt, issue ...). All the data from the warehouse documents are automatically here. You can get the desired information immediately by recapitulating data and moving items.

Cards consist of the following modules:

- cards of products,
- cards of semi-finished products,
- cards of material,
- cards of wholesale goods,
- cards of retail goods,
- cards of goods - commission



RG warehouse book

Insert View Tools Reports Indexes Settings Help

Warehouse : <>

* Doc. dat	Code	Batch	Article name
25.04.2017	671		PANINO - PIŠČANČJI
26.04.2017	1		KAVA Z MLEKOM
26.04.2017	2		KAVA S SMETANO
26.04.2017	3		BELA KAVA
26.04.2017	5		ČAJ
26.04.2017	8		MED DODATEK
26.04.2017	11		ESPRESSO
26.04.2017	12		MACCHIATO

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Start-up filter

Startup template

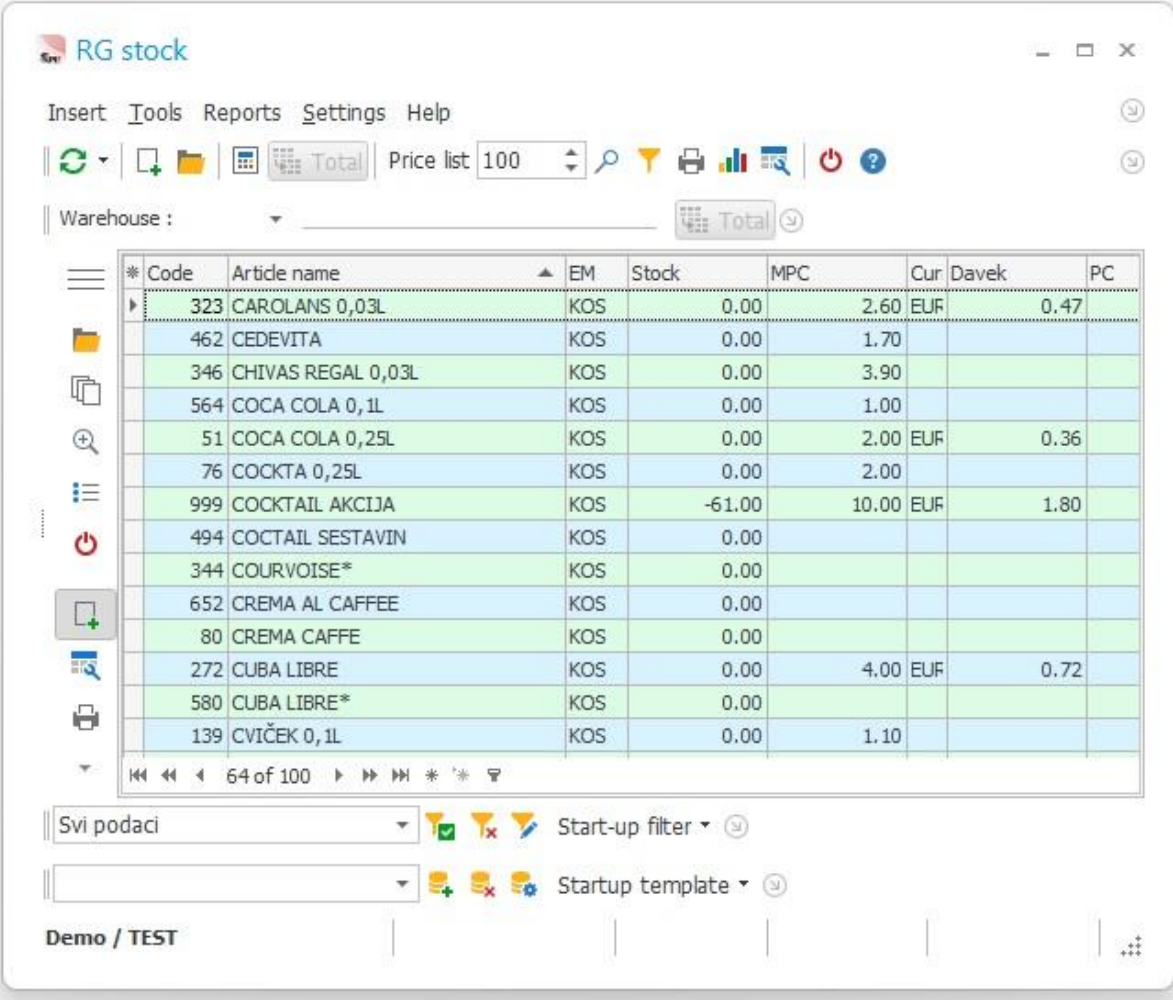
Demo / TEST

Stock

In this module, you can view your stock of semi-finished products, materials, and goods (wholesale, retail, commission). An insight into joint-stock in the company is possible, as well as seeing the stock in a particular warehouse and a specific item. The program records all other documents, too. You can view the ordered quantity, confirmed quantity, reservation, and quantity on launched work orders.

The following modules are at your disposal:

- stock of products,
- stock of semi-finished products,
- stock of material,
- stock of wholesale items,
- stock of retail items,
- stock of goods - commission.



The screenshot displays the 'RG stock' application window. The interface includes a menu bar (Insert, Tools, Reports, Settings, Help), a toolbar with various icons, and a 'Warehouse' dropdown menu. The main area contains a table with the following columns: Code, Article name, EM, Stock, MPC, Cur, Davek, and PC. The table lists 15 items, including 'CAROLANS 0,03L', 'CEDEVITA', 'CHIVAS REGAL 0,03L', 'COCA COLA 0,1L', 'COCA COLA 0,25L', 'COCKTA 0,25L', 'COCKTAIL AKCIJA', 'COCTAIL SESTAVIN', 'COURVOISE*', 'CREMA AL CAFFEE', 'CREMA CAFFE', 'CUBA LIBRE', 'CUBA LIBRE*', and 'CVIČEK 0,1L'. The 'Stock' column shows values ranging from -61.00 to 0.00. The 'MPC' column shows values ranging from 1.00 to 10.00. The 'Cur' column shows values like 'EUF' and '2.60'. The 'Davek' column shows values like '0.47' and '0.36'. The 'PC' column shows values like '0.47' and '0.72'. The table is currently displaying 64 of 100 items.

* Code	Article name	EM	Stock	MPC	Cur	Davek	PC
323	CAROLANS 0,03L	KOS	0.00	2.60	EUF	0.47	
462	CEDEVITA	KOS	0.00	1.70			
346	CHIVAS REGAL 0,03L	KOS	0.00	3.90			
564	COCA COLA 0,1L	KOS	0.00	1.00			
51	COCA COLA 0,25L	KOS	0.00	2.00	EUF	0.36	
76	COCKTA 0,25L	KOS	0.00	2.00			
999	COCKTAIL AKCIJA	KOS	-61.00	10.00	EUF	1.80	
494	COCTAIL SESTAVIN	KOS	0.00				
344	COURVOISE*	KOS	0.00				
652	CREMA AL CAFFEE	KOS	0.00				
80	CREMA CAFFE	KOS	0.00				
272	CUBA LIBRE	KOS	0.00	4.00	EUF	0.72	
580	CUBA LIBRE*	KOS	0.00				
139	CVIČEK 0,1L	KOS	0.00	1.10			

At the bottom of the window, there are dropdown menus for 'Svi podaci' and 'Startup filter', and a 'Startup template' dropdown. The status bar at the bottom left shows 'Demo / TEST'.

Inventory

Inventories are divided into separate modules:

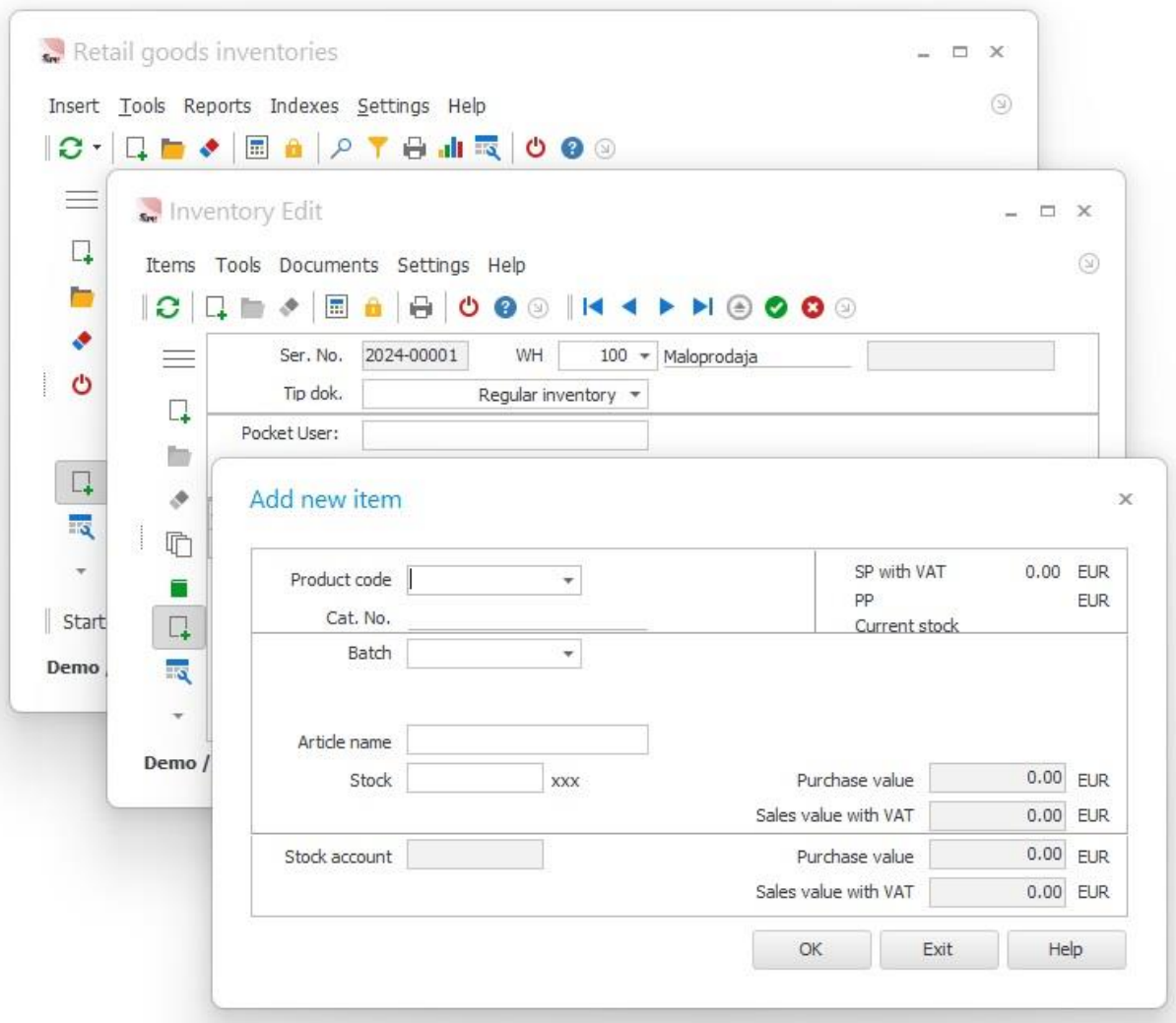
Inventory of goods (wholesale and retail)

The program corrects your stock of goods and writes down all changes made into cards and books.

Inventory of products, semi/finished products and material

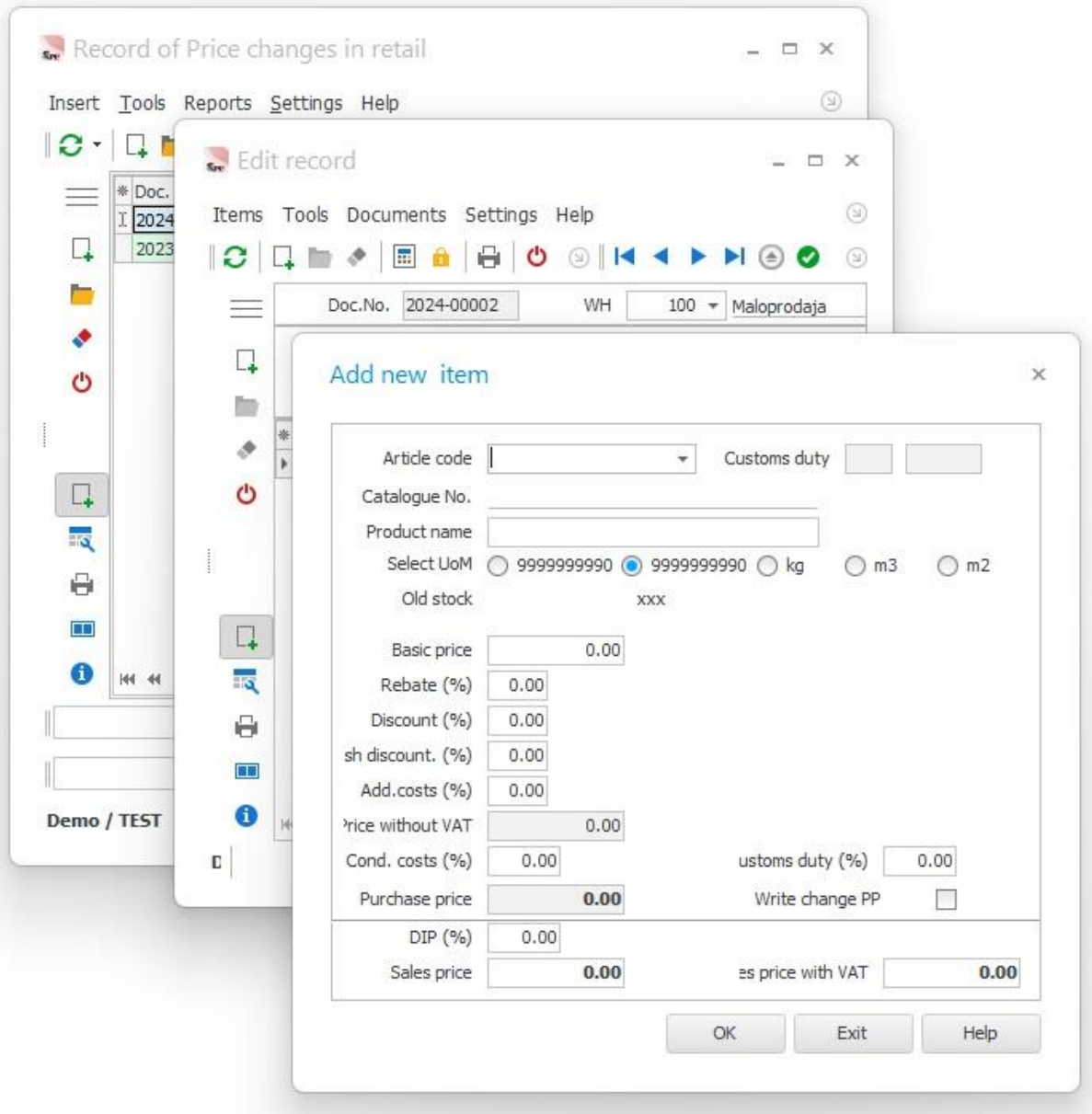
With inventory, the software automatically corrects the stock of semi-finished products and materials currently in stock. In the program, there are two possible ways of entering inventory:

- You can use stock transfer when there are a few changes (inventory highs and lows) in the stock. The program alone can transfer all your stock from the code book of items so that you can correct the stock of only those items that differ from the booked stock.
- Transfer of zero stock (zero stock) - In this case, you enter inventory for every separate item first and then transfer zero stock. Thereby, the program looks up which item codes have been entered into inventory, and the stock of the remaining items is set to 0.



Record of Price Changes in Retail

This module is designed to work with retail price changes. You can add new retail prices and have an overview of your old stock and the old retail prices of particular items.

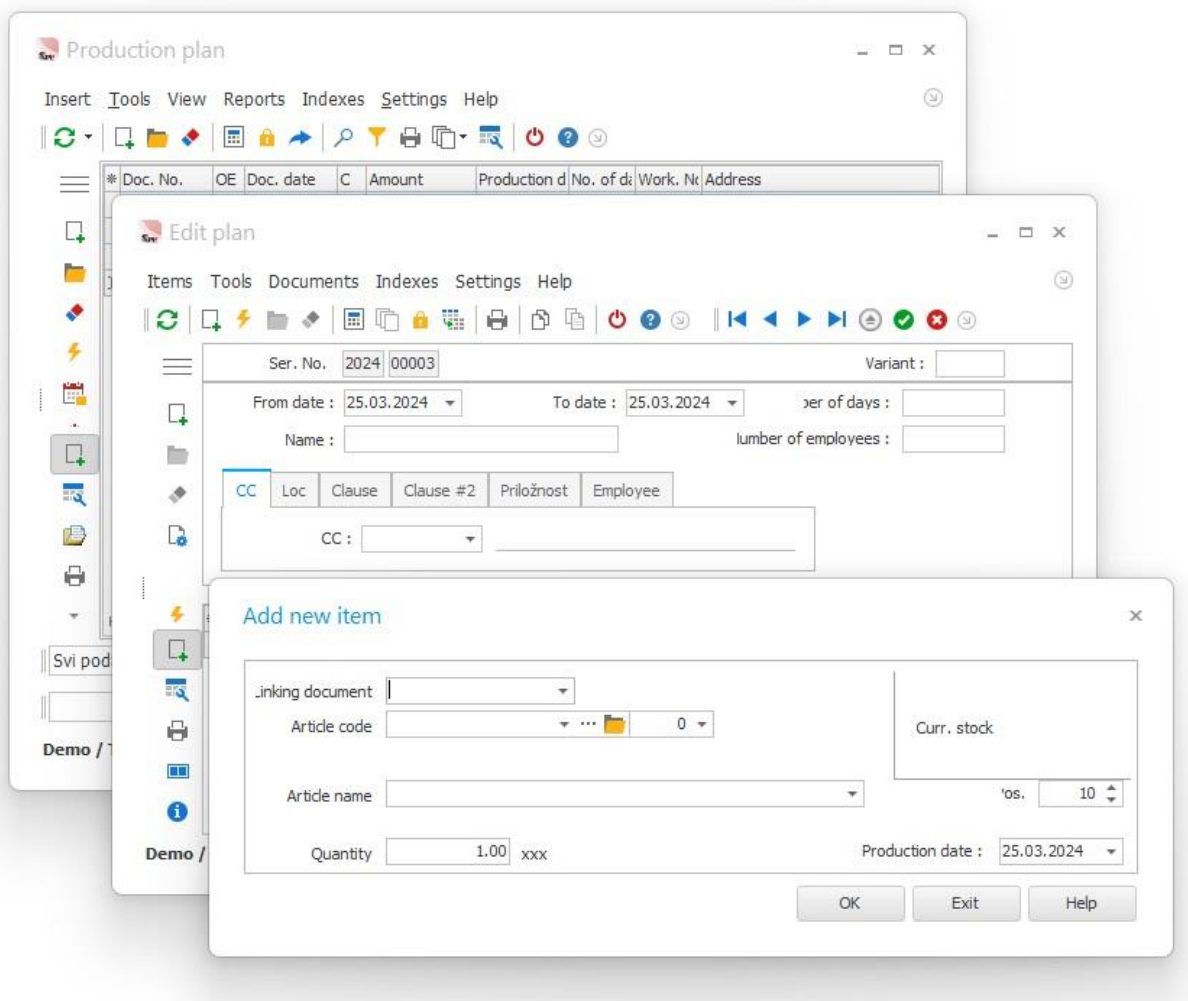


Production

This module is designed to conduct and supervise production. Before you begin, you must enter standards for producing every semi/finished product. The module Production consists of the following parts:

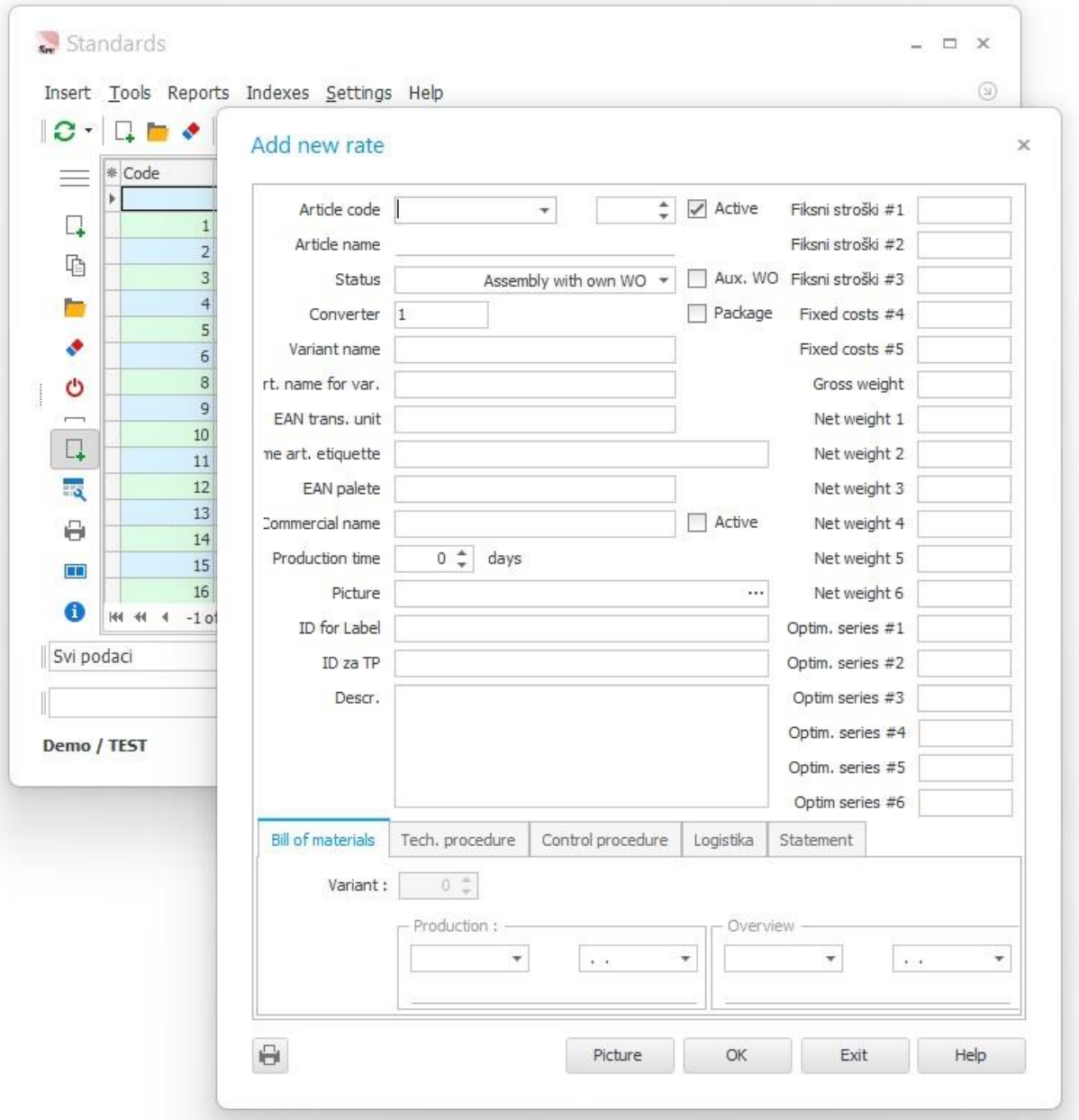
Production Plan

In this module, you can create production plans. Analyzing the material and asset requests and controlling their realization based on working orders is possible. You can also analyze the time requests of a specific production plan. The software will automatically create a working order and a material purchase plan from the production plan and defined standards.

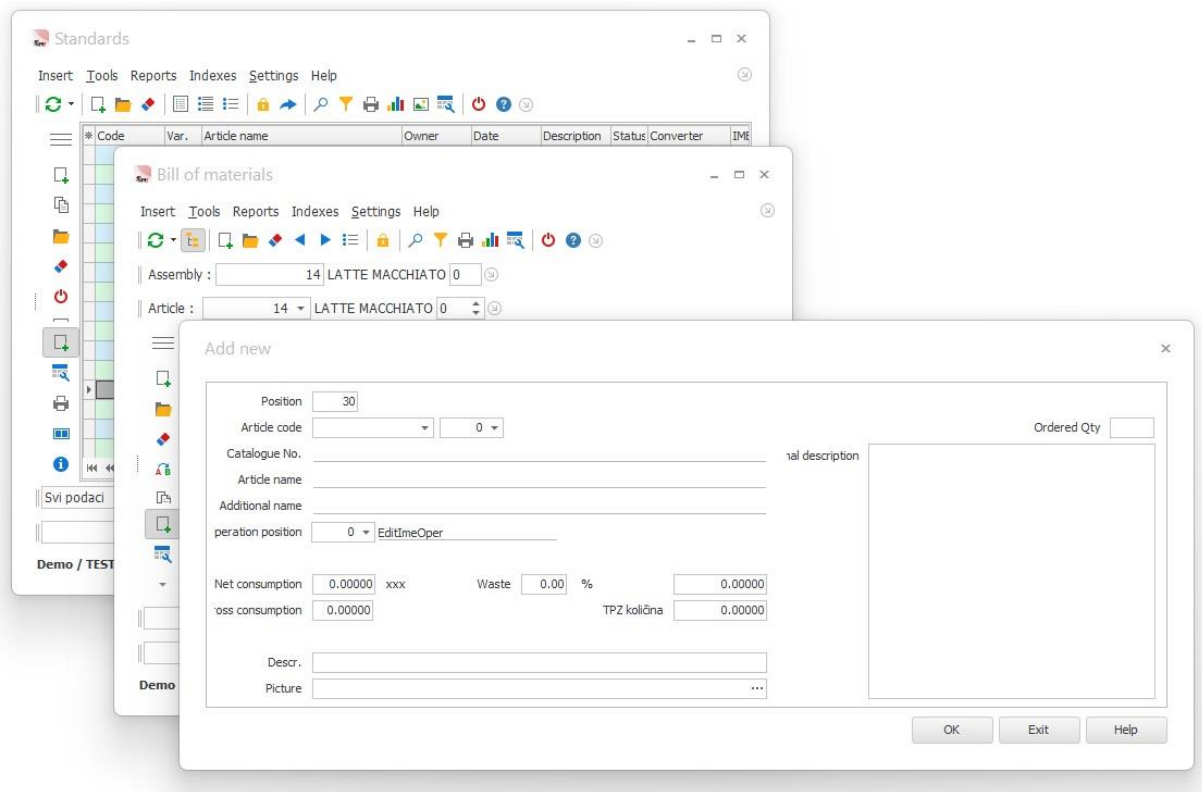


Standards

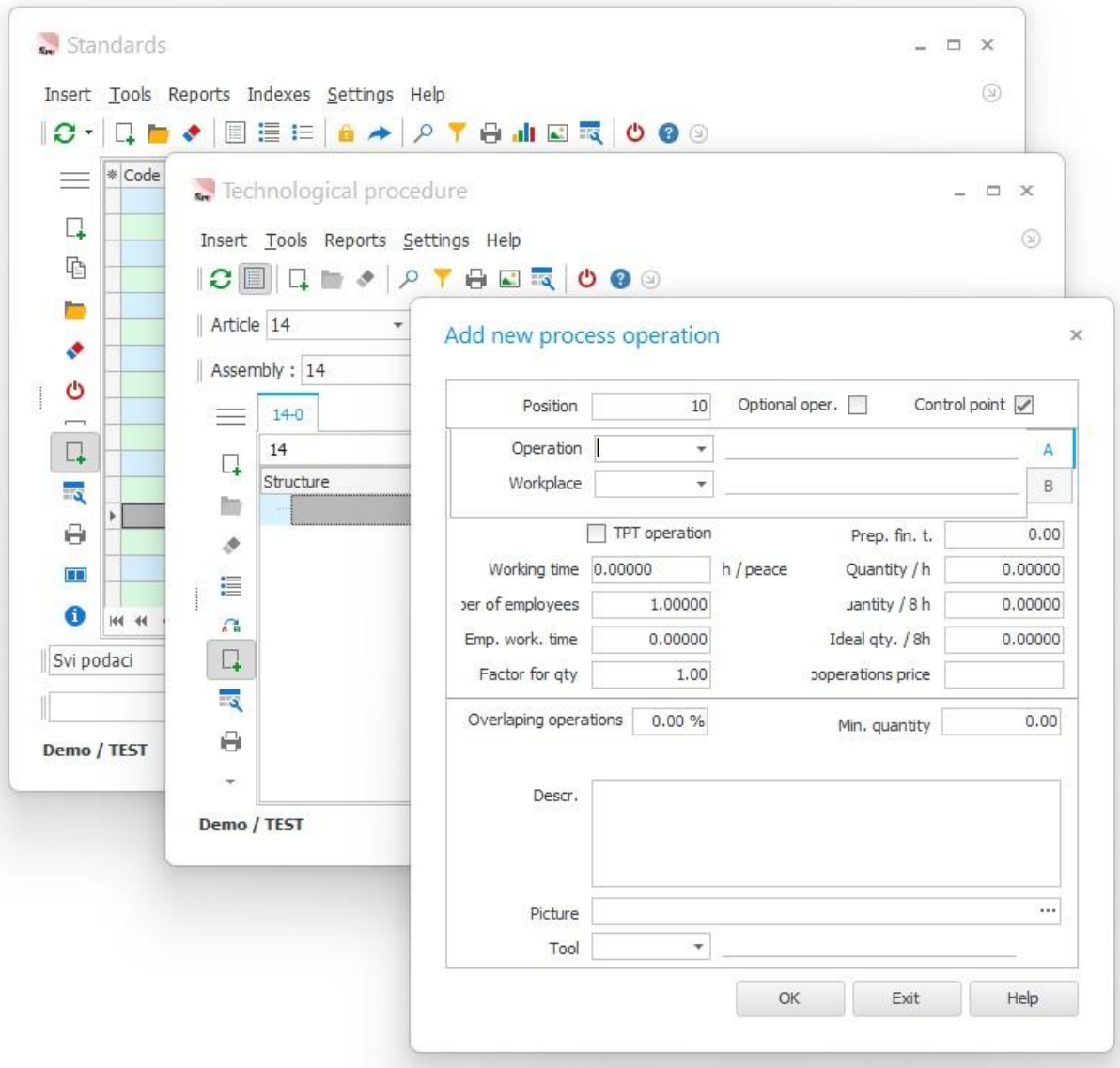
Standards are a handy addition - you can connect purchase, production, and sales. You can create a standard for every product.



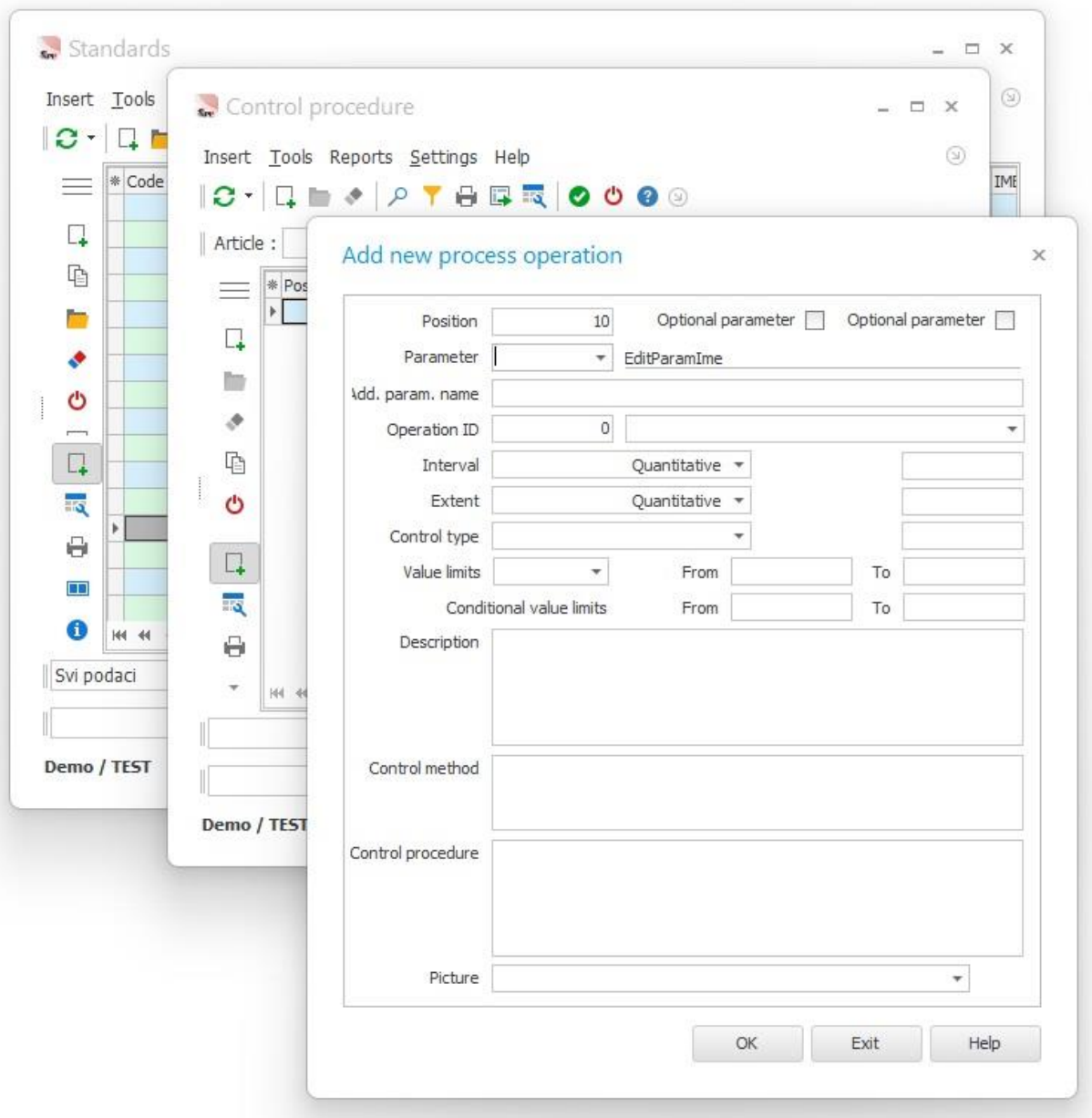
You can compose in depth (product - semi-finished product - semi-finished ... - material), which allows for better order and clarity. Each product can have several types of a bill of material.



The module calculates the consumption of material and assets for a particular product (and the same for all the semi-finished products composing the finished product) and writes out its current price.



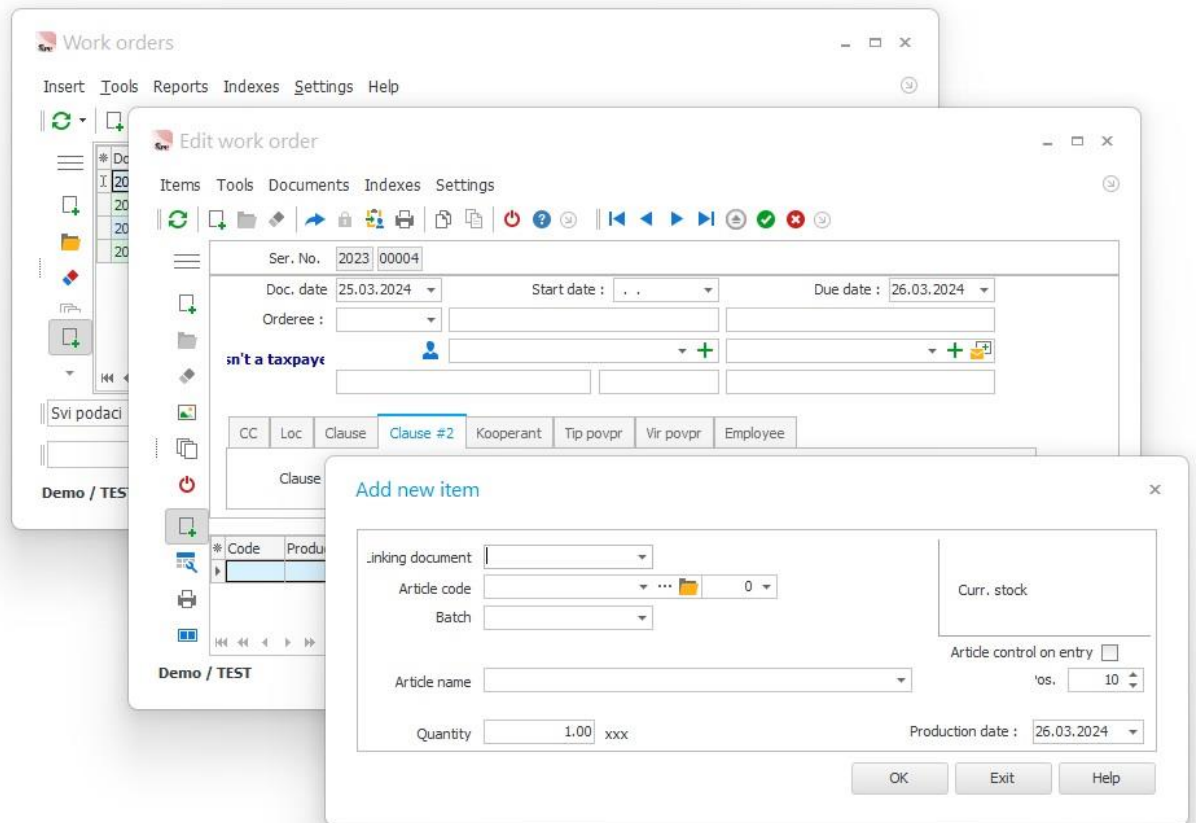
You can also create routings and controlling procedures to control your defined parameters. You can change your standards and print them out. Extremely strong is also a connection with the general ledger, invoices, and the warehouse.



Work orders

Work orders add a precise overview of your stock (finished and semi-finished products, material). In the module, you create work orders. The program creates an issue note (-) or a handover note (+). You can write out everything on a screen or a printer.

A powerful tool in this module is the material and assets consumption overview, which calculates the material and assets requested for a specific order. A simple transfer from the production plan is also possible.

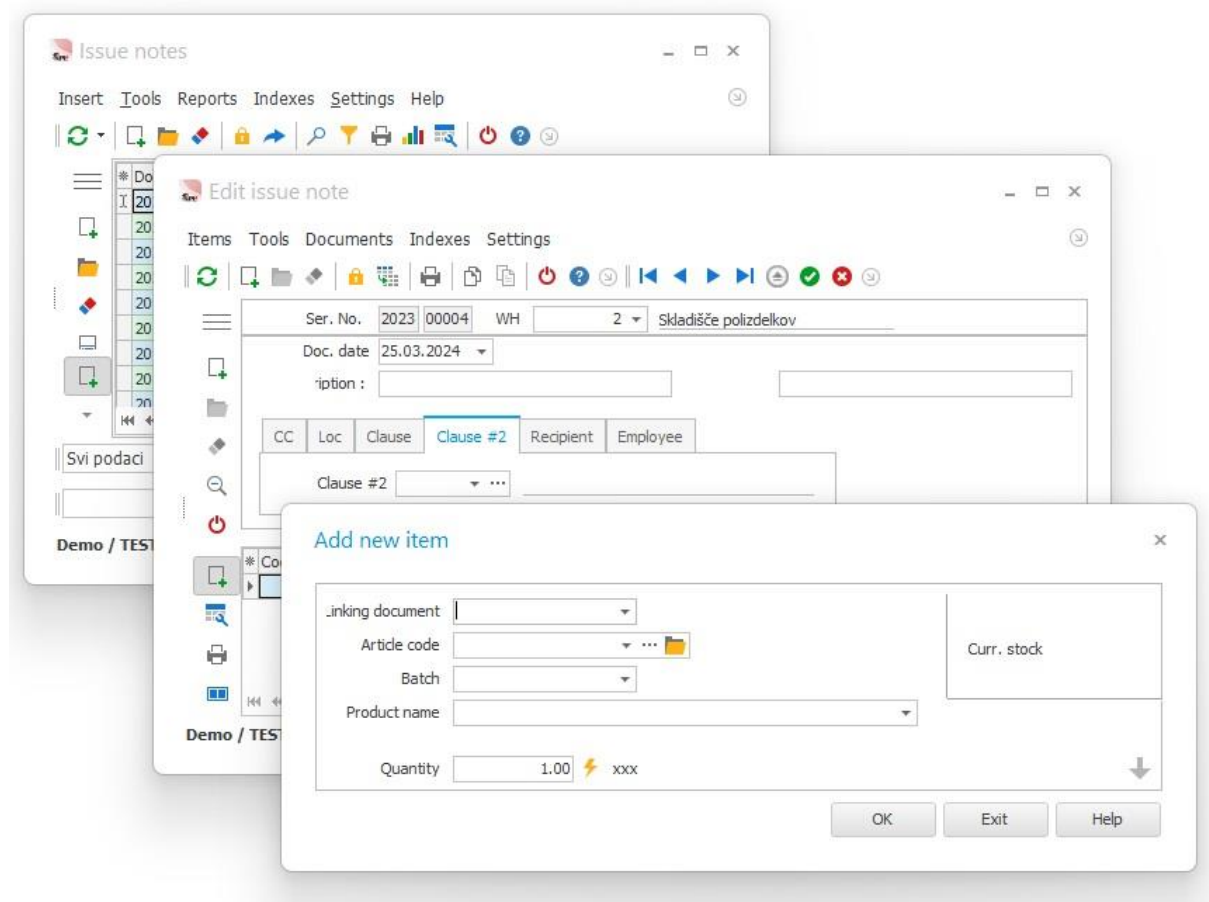


Work Orders for Disassembly

The logic of WO for disassembly is opposite to the logic of creating WO in production. On a work order for disassembly, you can enter those products that will be destroyed or disassembled. This way, you can track how much material was extracted from a disassembled product (e.g., old paper would be destroyed, but the material would be reused in production) for every product. The program automatically created a return note of material (+) and a work order for disassembly (-).

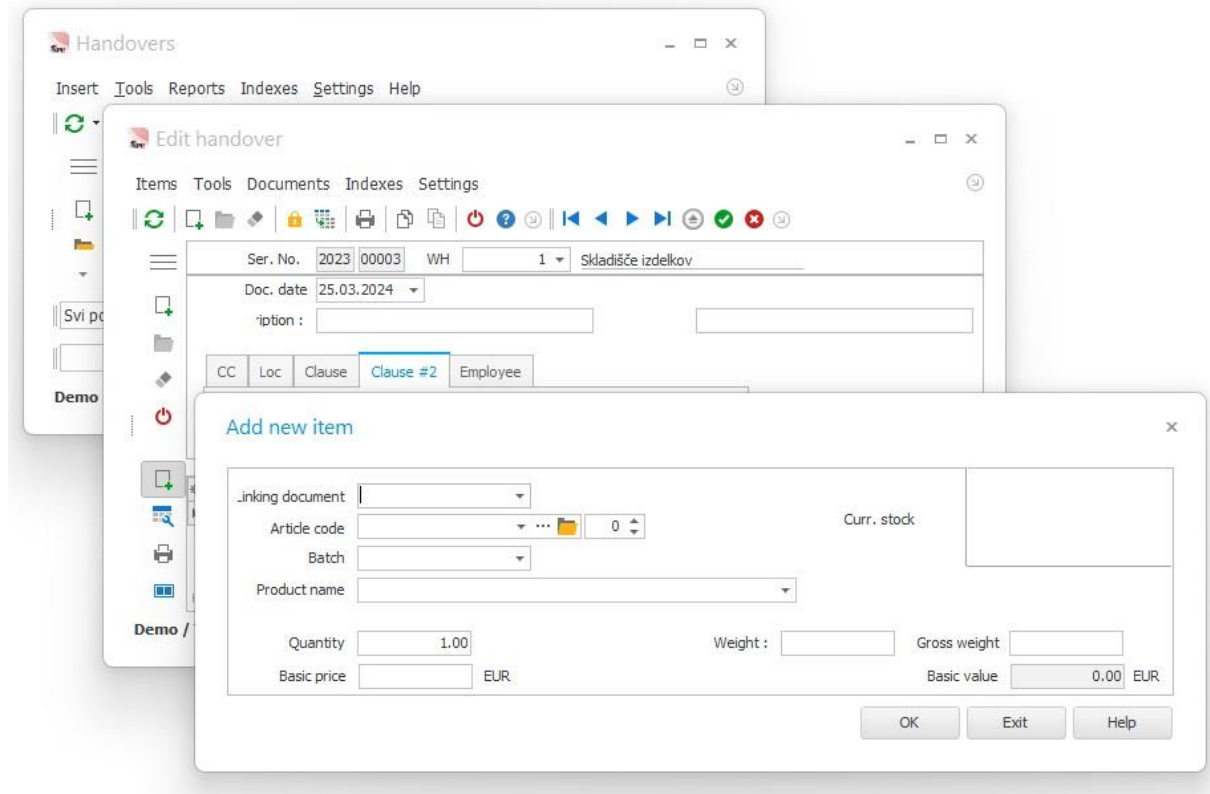
Issue Notes of Material

With issue notes, you can reduce the amount of material in production. An important fact is the work order in which you used the material. The program makes an after-calculation when finishing an order and calculates the price of the products produced.



Handovers

You can transport products from production to the warehouse with handover notes. Important information is, therefore, the work order from which the products are produced because the program makes an after-calculation after finishing the order and even calculates the product price.



Return of Material

With this document, you can transfer material to the warehouse to reuse it in production. An essential piece of information is the work order for disassembly because, from this document, you will obtain information on how much material was made from the work order for disassembly.

Product Disassembly

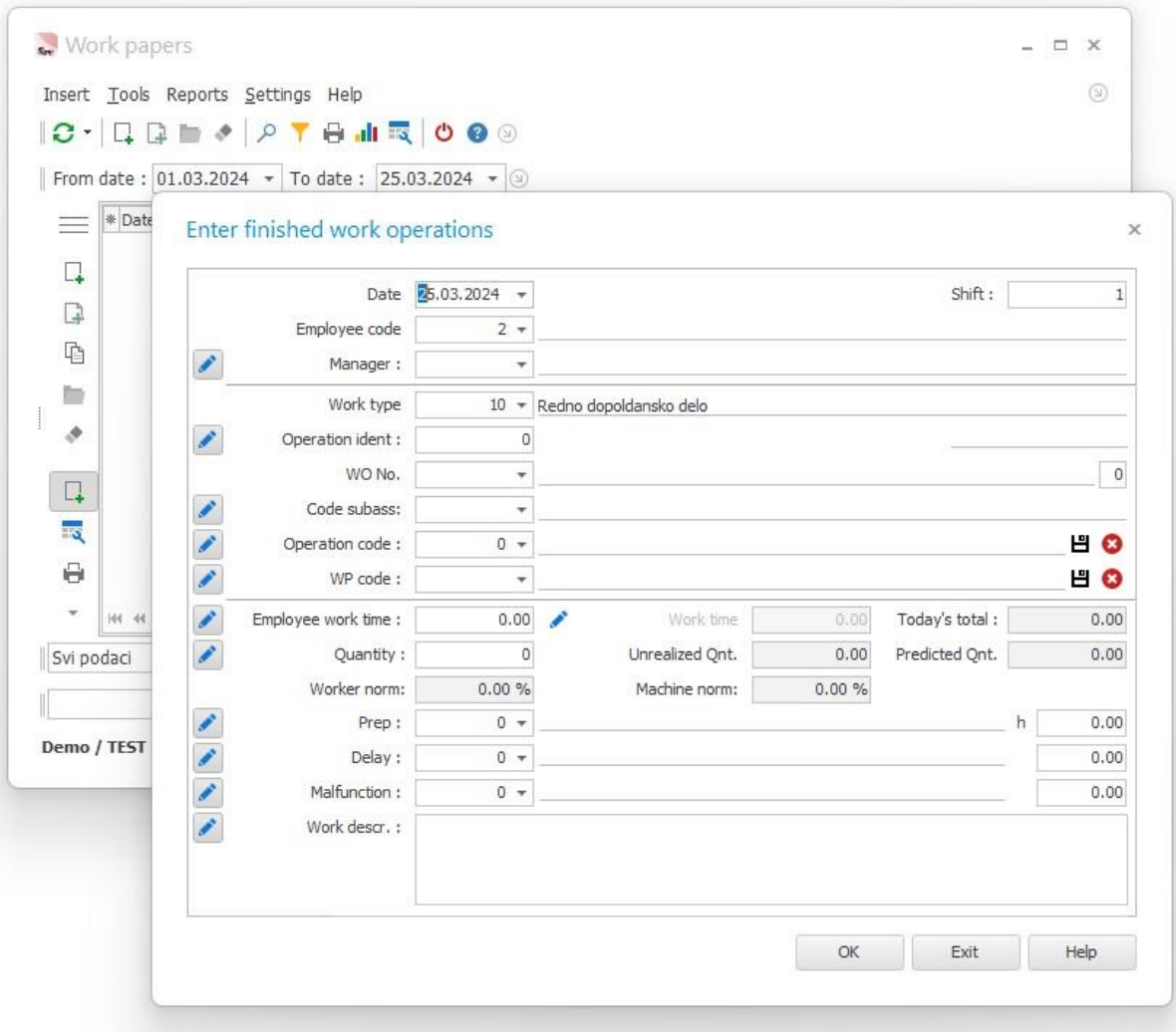
With product disassembly, you reduce the number of products in production. An essential piece of information is the work order for disassembly, where all those products are from.

Job cards

Job cards are an upgrade of work orders because they provide you with an accurate overview of employees' work. In this module, you enter daily tasks for each worker. At the end of the day, you need to enter the quantity of items that have been produced. The program stores the data in the work order, meaning you have insight into the current realization of the work order all the time. Based on the standards, the program also calculates a worker's norm that day.

(Touch) Work papers

The module is designed to enter completed work operations from a work order. The program can automatically prepare operations on the work order for you based on standards (defined technological procedures), so the program only needs an identification number when entering completed operations. By analyzing time consumption in work orders, you can track the current execution of operations for each work order.



The screenshot displays the 'Work papers' application window. The main menu includes 'Insert', 'Tools', 'Reports', 'Settings', and 'Help'. Below the menu is a toolbar with various icons for navigation and actions. The date range is set from '01.03.2024' to '25.03.2024'. A dialog box titled 'Enter finished work operations' is open, containing the following fields and controls:

- Date: 25.03.2024
- Shift: 1
- Employee code: 2
- Manager: (empty)
- Work type: 10 (Redno dopoldansko delo)
- Operation ident: 0
- WO No.: (empty)
- Code subass: (empty)
- Operation code: 0
- WP code: (empty)
- Employee work time: 0.00
- Work time: 0.00
- Today's total: 0.00
- Quantity: 0
- Unrealized Qnt.: 0.00
- Predicted Qnt.: 0.00
- Worker norm: 0.00 %
- Machine norm: 0.00 %
- Prep: 0 h
- Delay: 0
- Malfunction: 0
- Work descr.: (empty text area)

Buttons for 'OK', 'Exit', and 'Help' are located at the bottom of the dialog box.

A touch module is also available, designed, and adapted for touch-sensitive screens (touchscreens). With this module, we can quickly enter data about the start and end of an employee's work, the quantity produced, input of waste, reporting, confirmation, resolution of stoppages, and registration of arrival and departure from work.

Production planning

The production planning module facilitates purchasing/production/sales planning. The program allows planning by weeks, months, days, or combinations (the planning methods are explained below).

An example of a production planning process per week:

- Planning by weeks: the program for each item (material / semi-finished product/product) shows the stock at the beginning of the week, how much it will be sold, how much is done, how much it's spent, and the end of weekend stock. In this way, all three services (sales, purchasing, and production) can look at where there are some deficits. More data is defined in PIS, so it is easier to decide what and when we will work.
- The starting point for everything is sales data or minimum stocks. The sale must define what products are needed by weeks or at least by months and what the minimum stock of products should always be in stock. Production with the purchase can define the minimum quantity of material needed (always in stock), the order quantities, and delivery times. Minimum stocks and optimal production quantities can also be determined for semi-finished products.
- Based on these data, production plans are made for producing semi-finished products that they need at the final assembly stage.
- Based on the needs of the components for these semi-finished products, the production needs the "fourth products" and, therefore, plans to make quantities for them.
- In the end, you get information on the materials needed in weeks! Purchases on this basis make orders to suppliers and also enter them into the PIS.
- We now have all the necessary data in the plan. Suppose the supplier can't deliver a particular material within the required time. In that case, this is seen in the plan, and production has to change its strategy so that certain semi-finished products work later when the material comes into stock. For this reason, the production of finished products can also be moved, and sales will be timely received, informing the buyer that the delivery will be delayed.

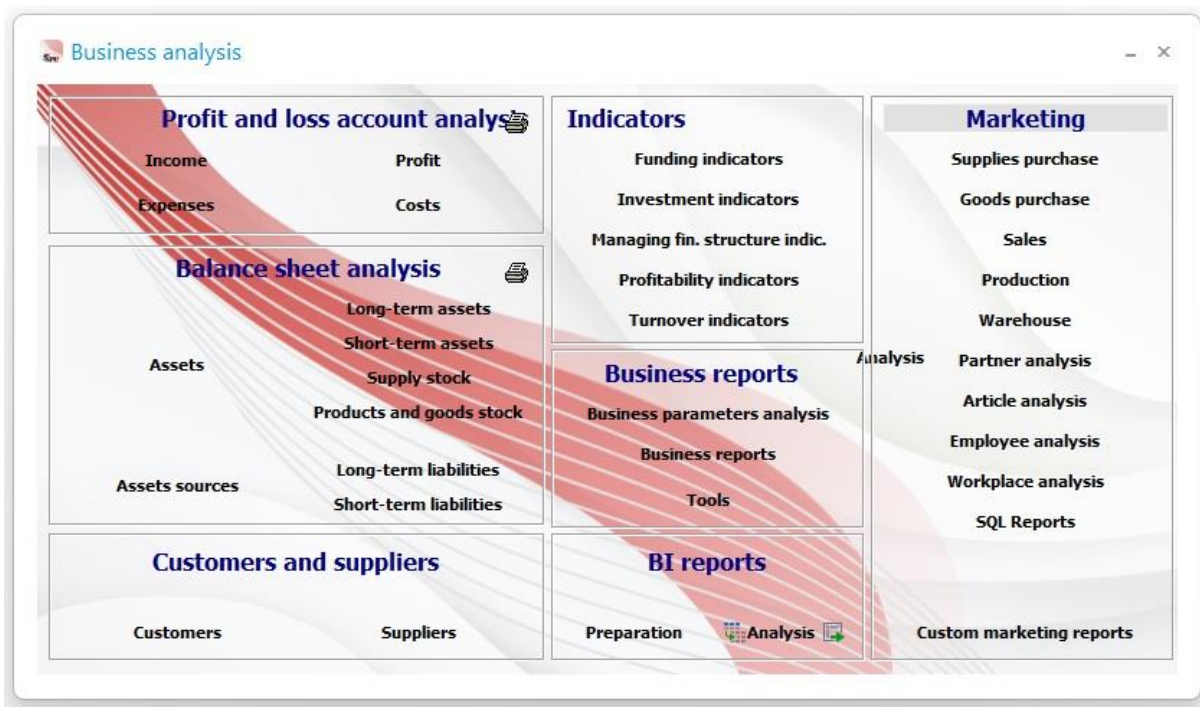
Analysis

Analyses are a powerful tool designed to analyze your business. Modules available:

- General Ledger Analysis (business analysis)
- Partner Analysis
- Wholesale/retail Items Analysis
- Finished Products Analysis
- Semi-finished Products Analysis
- Material Analysis

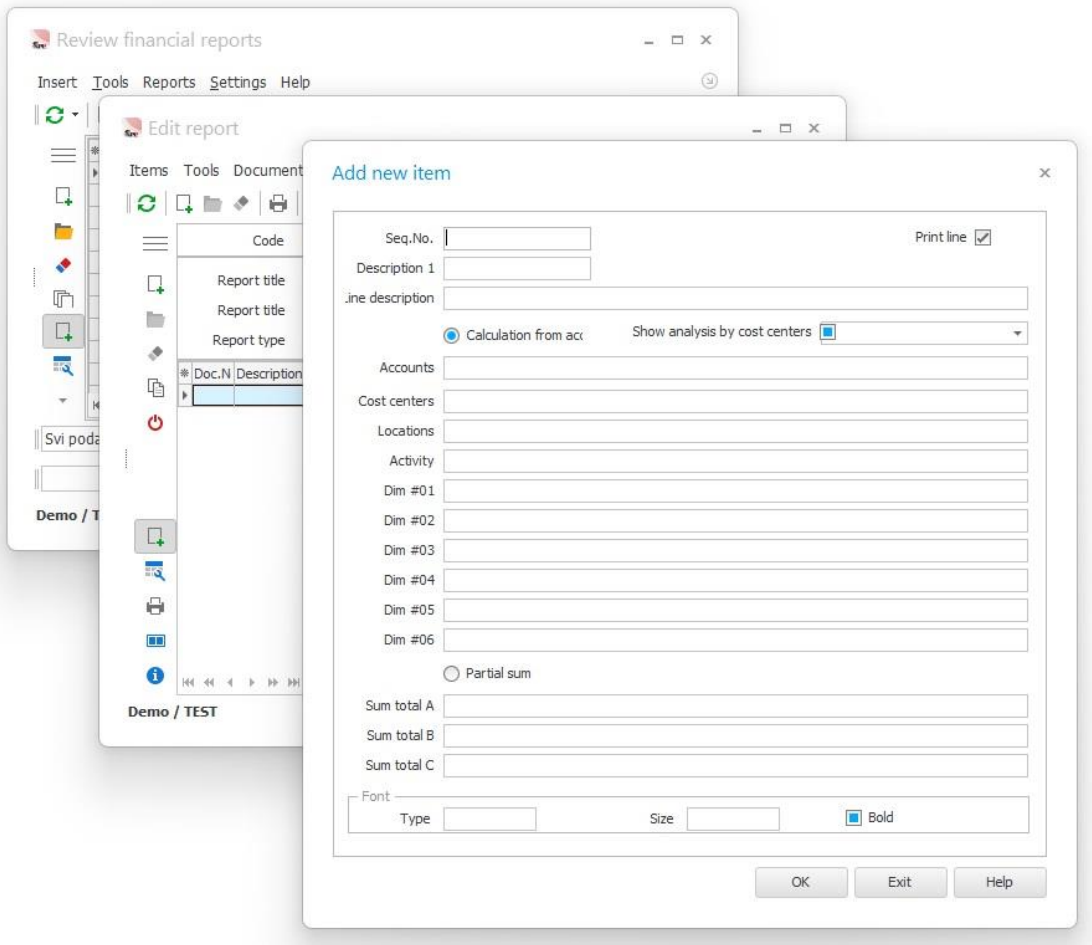
In the General Ledger Analysis, the software shows data that he receives from specific modules. Here are all the data you need for your business. You can make searches as you like on the existing data, export, print out, and control your data.

Given the options and the openness of analyses, we can name this module the CEO information system.

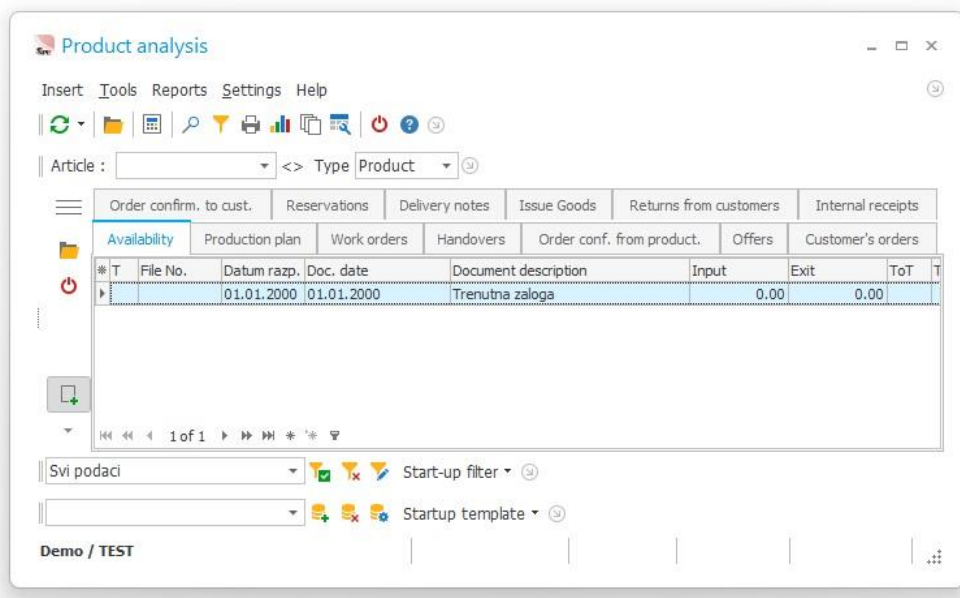


You can analyze some accounting records:

- income statement (income, expenses, profit)
- balance sheet (assets, liabilities to the sources of assets)
- income and expenses,
- prepare your markers and correct the existing ones,
- customers and suppliers,
- make optional business reports (on existing templates or set up as you like)
- BI reports (preparation of customized business reports)



Analysis of other modules (partners, wholesale/retail items, semi-finished products, material): in each product analysis, you can view data with different statuses of separate documents and even access a particular document. Of course, you can filter, export, and print your data like in any other analysis.



Tasks and electronic archiving of data

The task module is intended for managing tasks, services, received mail (invoices, bids, contracts, ...), or projects. You can record any number of events for each task (orders, services, mail, or project). In each event, you can write down a worker who has done something and a responsible worker to continue.

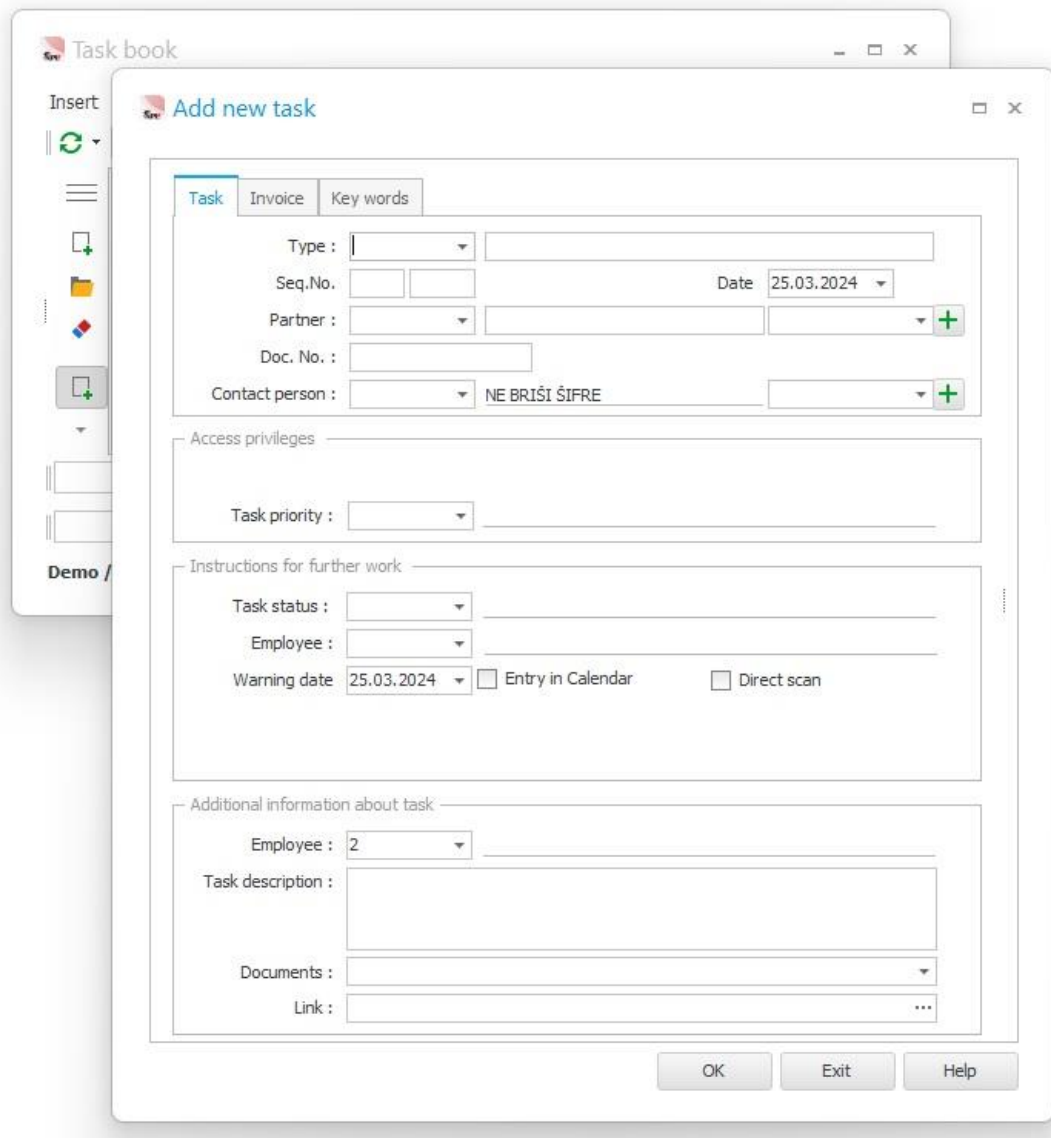
With tasks, you can monitor at any time which stage the individual task is located and who is responsible for it. The functions of the task are the codes: the types of tasks, the status of tasks, and the procedures for tasks.

Tasks are also related to various documents that appear in a particular stage of the business process. You can quickly scan the received documentation that you want to run in the software package (scan it), and later, you can also view and print it. An overview of a scanned document is possible by reviewing a particular document (e.g., invoices received or issued, booklet in the master book, ...) or a specific module for data capture.

The software package allows you to manage tasks in several possible ways you can choose yourself. To make the decision easier, we have shown all the ways in the examples.

Tasks can be used as:

- 1. Posting tasks (tasks, services, inboxes, or projects) in a task book;**
- 2. Automatic posting through the invoice book;**
- 3. Posting tasks and transferring them into book of incoming invoices**
- 4. Automatic tasks are posted through a book of incoming invoices.**



Task book Add new task

Insert

Task Invoice Key words

Type : [dropdown] [text field]

Seq.No. [text field] [text field] Date 25.03.2024 [dropdown]

Partner : [dropdown] [text field] [dropdown] +

Doc. No. : [text field]

Contact person : [dropdown] NE BRIŠI ŠIFRE [text field] +

Access privileges

Task priority : [dropdown] [text field]

Instructions for further work

Task status : [dropdown] [text field]

Employee : [dropdown] [text field]

Warning date 25.03.2024 [dropdown] Entry in Calendar Direct scan

Additional information about task

Employee : 2 [dropdown] [text field]

Task description : [text area]

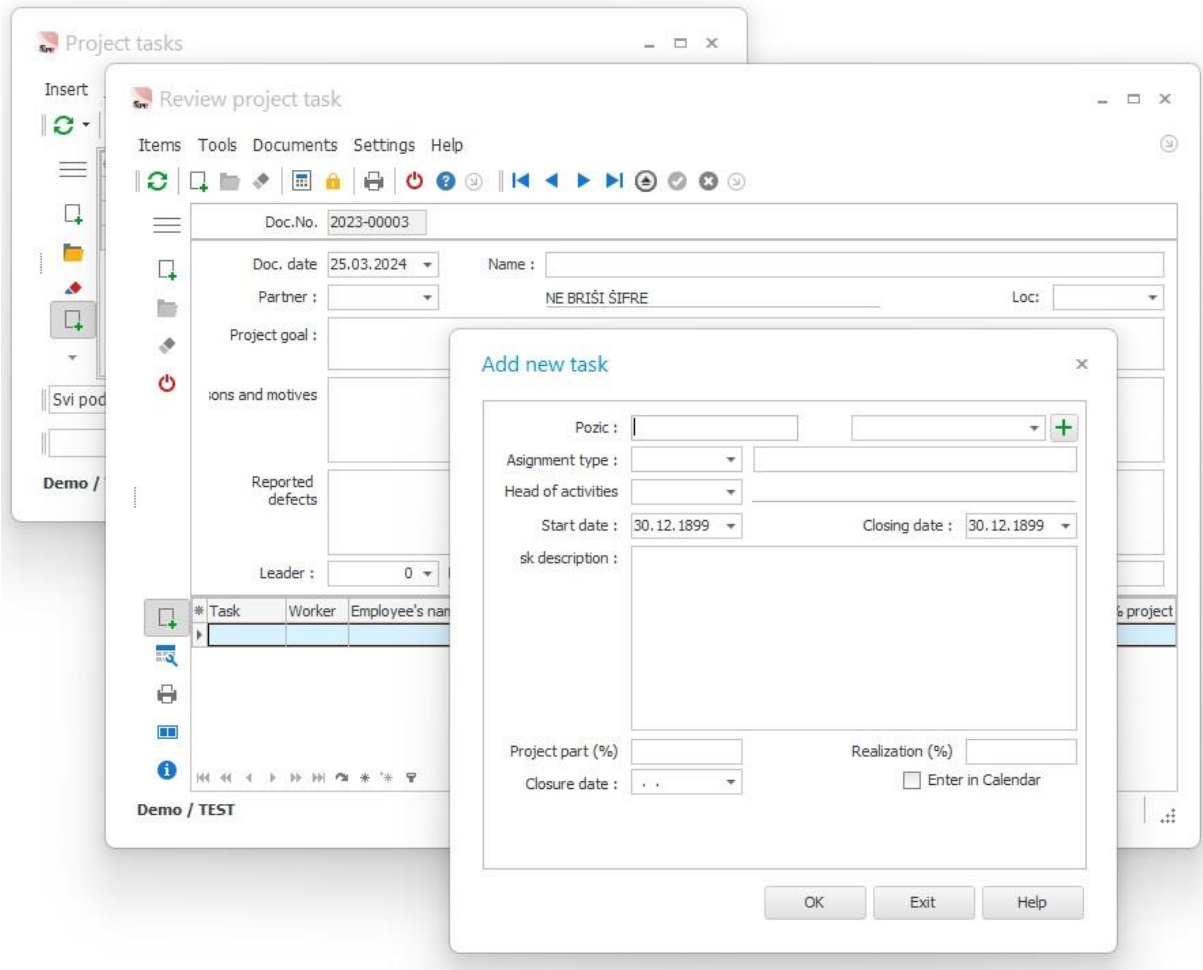
Documents : [dropdown]

Link : [text field] ...

OK Exit Help

Project tasks

The module of the project assignment consists of tasks that can be implemented simultaneously. Because tasks couldn't solve this problem, this module was developed. Project tasks can be used independently; the real power is only displayed in conjunction with tasks.



PocketPIS

PocketPis is an app running on mobile terminals (handheld computers) in WLAN (wireless) networks. A simple and user-friendly interface allows you to work in the following modules:

- Issue notes for material and Handover notes for material (Production),
- Order to Supplier (Purchase),
- Customer's Order (Sales),
- Cash Book,
- Delivery Notes in Inventory (Warehouse).

Your handheld computer has two possible ways of entering a document:

- a manual entry of delivery note
- an automatic document created by scanning bar codes based on forecasts of issues and acquisitions

You can only scan items specified in the announcements (acquisitions or edits). You can optionally correct, alter, or add data to your handheld computer, and the data can also be written through Wi-Fi directly into the database. Communication between the handheld computer and the server (client) is bilateral, and all the data is written or read in/from the same database.

Attendance

The presence module allows you to manage and monitor presence at the workplace. Thus, you can monitor and define for each employee all the determinants that are important for managing and supervising the presence of employees at the workplace. Presence indexes are the basis for the **TIME@PIS** module.

The presence consists of the following modules:

- attendance registration types index (coming to work/leaving work, official exit/return, private exit/return,...)
- events (regular work, business trip, regular leave, illness, ...)
- working hour types (fixed – industrial WT, sliding – moving WT)
- working schedules (preparation of a timetable for the whole year)
- employee work schedules (preparation of employee schedules)
- daily attendance (analysis of the presence of employees)
- attendance card (employee attendance on the selected day)
- attendance plan (preparation of the presence plan)

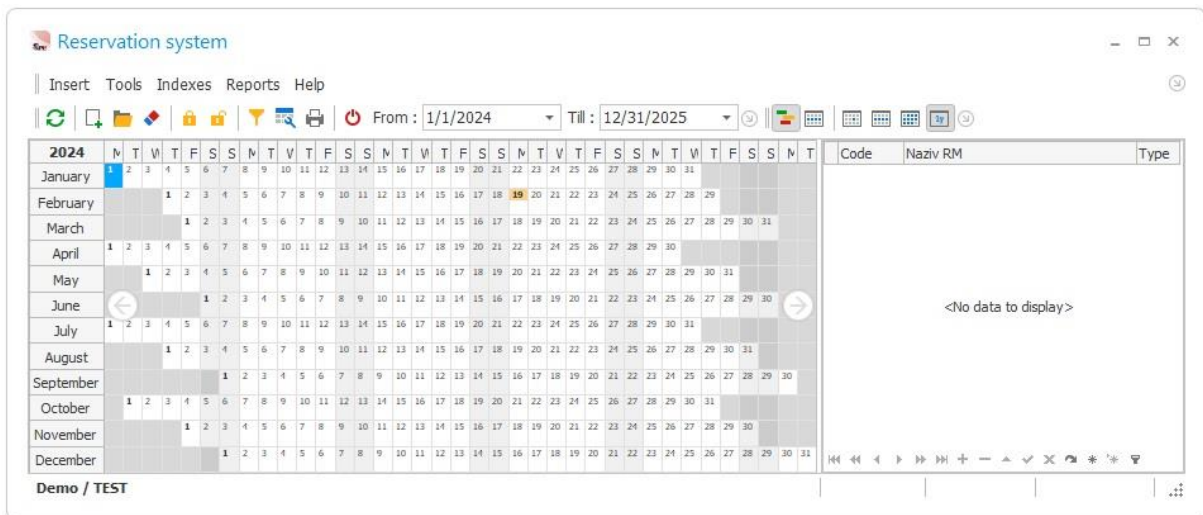
Time & PIS

We provide three ways to register working hours using the Attendance module:

- **Registration with a card and a tablet** is the easiest and fastest way to register at arrivals and departures. Recording takes place classically with a card (pendant) on the tablet. Module The presence is directly linked to the Personnel Record and Payments II; therefore, there is no need to export hours records.
- **Registration via computer** – This method allows employees to input work time records through the computer. This method suits businesses with few employees where installing an identification card and tablet wouldn't be economical.
- **Registration on a GSM phone** is the latest and newest way to register. To register, you must have a Wi-Fi connection or data transfer enabled.

Reservations (Booking)

The module is intended to manage reservations (e.g., rooms, apartments, etc.), guest registrations, booking places' occupancy, and invoicing. It consists of two codes: Reservation sources, which you can use to define all the sources of reservations and reservation types. The reservation system is linked to a calendar where you can edit your reservations for the selected period (daily, weekly, monthly).



The screenshot shows a web application window titled "Reservation system". It features a menu bar with "Insert", "Tools", "Indexes", "Reports", and "Help". Below the menu is a toolbar with various icons and a date range selector set to "From: 1/1/2024" and "Till: 12/31/2025". The main area contains a calendar for the year 2024, with days of the week (N, T, W, T, F, S, S) and months (January to December) displayed. A table on the right side of the interface is currently empty, displaying the message "<No data to display>". The table has columns for "Code", "Naziv RM", and "Type".

Code	Naziv RM	Type
<No data to display>		